

**Jackson County Community Children’s Services Fund
Board Meeting Minutes**

**Thursday, February 8, 2018, 2:30 p.m.
Greater Kansas City Community Foundation office
1055 Broadway Blvd., Suite 130, Kansas City, Missouri**

On February 1, the meeting of the board had to be postponed due to insufficient notice. However, Dir. Holman took the occasion to report that she had received and accepted the resignation of Director Dred Scott due to a conflict of interest. Dir. Scott addressed the board and guests when he stated that he needed to leave the JCCCSF Board because of a statutory conflict that could not be resolved. Dir. Scott shared with everyone how much he appreciated the dedication and passion his fellow board members have shown and all the hard work they have put into this project. He stated that he would be ready to provide whatever support the board requested of him. The February 1 meeting was rescheduled for February 8 at the office of the Greater Kansas City Community Foundation. The minutes of that meeting follow.

Board Members Present:

Rhonda Holman, Chair
Robert Bartman, Ed.D.
Luis Cordoba, Ed.D.
Brian Kaberline
The Honorable Ann Mesle
Jovanna Rohs, Ph.D.
Rachelle Styles (by phone)

Board Members Absent:

Marietta Parker, J.D.

Guests, Affiliations: Jennifer Jones, Greater Kansas City Community Foundation; Gwen Wurst, Greater Kansas City Community Foundation; Kristina Brown, CAPA; Rita Carr; reStart; Julie Donelon, MOCSA; Lynn Durbin, Steppingstone; Erin Eaton, Salvation Army Children’s Shelter; Barb Friedmann, community volunteer; Jennifer Furla, HCap Search; Carol Grimaldi, Cornerstones of Care; Ellen King, community volunteer; Josh King, MOCSA; Jaime Masters, Jackson County; Dean Olson, The Family Conservancy; Stephen O’Neill, Cornerstones of Care; Meredith Parrish, Independence School District Family Services; Marla Svoboda, Rose Brooks; Laura Willeke, Child Protection Center.

Director Holman called the meeting to order at 2:33 p.m. and welcomed everyone. Roll call of the board was taken. She then asked the guests to introduce themselves and to share their organizational affiliations.

Dir. Holman asked the board to review the previously provided minutes from the December 7 and the January 4 meetings. Following a motion by Director Rohs and a second by Director Mesle, the minutes were unanimously approved.

Director Holman stated that due to insufficient notification on the Jackson County government’s website, the board meeting of February 1 did not take place and was postponed to today. Dir. Holman asked that minutes from today’s meeting capture this, and show that on February 1 she notified the board that Director Dred Scott had submitted his resignation and she had accepted it.

Dir. Holman reviewed the draft agenda and invited discussion and desired revisions. There being no revisions, the agenda was approved as presented.

Financial Report

Director Styles presented the financial report. As of December 31, 2017, total deposits from the tax collected was \$7,554,530.27. Total expenses for 2017 are at \$47,250, setting the estimated operating expenses for the fund at 0.63 percent of total receipts. The tax deposit for January 2018 was \$909,000. Dir. Styles also presented an estimated 2018 budget for the fund based on assumptions of the deposits from the past year and known and anticipated expenses to be incurred during 2018. Using these assumptions, operating expenses for 2018 would be roughly at 3.78 percent of total receipts.

2018 Contract Award Process

Dir. Holman thanked Director Rohs for the wonderful work she had put into the RPF process. Dir. Holman asked Dir. Rohs to review the process the working group went through to award the first round of contracts for the fund. There were 88 requests submitted for projects totaling about \$12 million. The working group is recommending 53 of these projects for funding. The original amount to be funded was \$5.5 million, but after reviews, the group decided to increase that amount to meet needs within the community. The working group recommended \$5,736,903 for funding, for projects ranging from \$29,000 to \$200,000. Dir. Rohs presented a data breakdown of the 53 agencies, including location/zip code of the agency, alignment of the proposed services with the priorities of the RFP, and the recommended contract awards compared to the amounts requested. Dir. Rohs read aloud the 53 projects and agencies recommended for funding. The board was presented with a copy of that list, which also included the recommended dollar amounts for contracts. Dir. Rohs asked if there were any questions or comments.

At this time, Dir. Holman called for a vote from the board to approve the recommended slate of contracts for award. Director Mesle made the motion to approve the funding recommendations for the organizations, programs and dollar amounts as presented. The motion was seconded by Director Kaberline. There were no objections and the slate was approved by the board unanimously.

Dir. Rohs discussed next steps and timeline. Each organization approved for funding would receive an email with notification of the award. Those organizations not receiving contracts will also receive an email notification along with the opportunity to request feedback on their applications within 72 business hours of their requests. Dir. Holman stated that agencies would have until mid-March to follow up with the board to discuss their proposals.

Legal Affairs

Dir. Holman asked Dir. Mesle to update the board on legal matters. There was a special board meeting held on January 30 at which legal counsel Greg Lam talked at length with board members about the bylaws and the financial disclosure and conflict of interest policy. All changes discussed and agreed upon were made to the Financial Disclosure and Conflict of Interest Policy and Dir. Mesle recommended that the motion be made to approve the policy. Following a motion by Director Bartman to approve and a second by Dir. Rohs, the board unanimously approved the policy as written. Dir. Mesle then discussed the changes made to the bylaws and explained that the amended bylaws will be scheduled for approval at the March meeting.

Executive Director Search

Dir. Holman introduced Jennifer Furla from HCap Search to update the board on the search for an executive director. HCap's search pool currently consists of 32 candidates. Ms. Furla stated that globally the candidate pool has been impressive. The stakeholder input survey will remain open through February 10, and so far there is a 5 percent response rate, with 40 responses to date. The survey results will be summarized and presented to the working group for review in mid-February. HCap will bring a high-level summary of the results to the March JCCCSF board meeting. The board's working group will work with HCap to determine which individuals to invite for interviews to occur at the end of March or first week of April. The plan is to have an executive director in place in mid to late spring. Ms. Furla suggested driving traffic to the survey to improve the response rate. The board discussed ways to do that, including a blast email and posting a link to the survey on the GKCCF page where contract awards will be listed.

Other Items

Dir. Holman reminded the board of the resignation of board member Dred Scott, Ed.D. and that the board now consists of just eight members.

Dir. Rohs and Holman will present at the next Jackson County Legislative meeting on February 12, at 2:30 p.m. They will share information about contract award decisions and answer questions asked by legislators. Dir. Holman asked other board members to attend the meeting as well.

Dir. Holman will attend the Children Services Fund Executives meeting in Warrenton, Missouri on February 16.

Dir. Holman asked the board to consider future education opportunities for guest speakers to present to the board the needs that exist for children in Jackson County. Ideas the board suggested were:

- Address the needs of new immigrant and diverse populations in the county,
- Theresa Byrd from Family Court,
- Boone County to present the data dashboard they are using,
- No-violence programs for juveniles in the county.

Dir. Holman opened the meeting for questions or comments.

Dir. Holman entertained a motion from Dir. Bartman to adjourn the board meeting and Dir. Mesle seconded that motion. Following a unanimous approval, the meeting was adjourned at 3:46 p.m.

Next meeting: April 5, 2018, 2:30 to 4:30, MARC, Westview Room