

Jackson County Community Children's Services Fund Board Meeting Minutes

Thursday, April 4, 2019, 2:30 p.m.
Penntower Office Center
3100 Broadway Boulevard, Kansas City, Missouri

Board Members Present:

Rhonda Holman (Chair)
Jovanna Rohs, Ph.D. (Vice Chair)
Brian Kaberline, (Secretary)
Robert Bartman, Ed.D
Ann Mesle
Marietta Parker

Board Members Absent:

Rachelle Styles (Treasurer)

Staff Present:

Rob Whitten (Executive Director)
Sue Richter, Recording
Seth Baker
Katherine Rivard
Moji Shogbamimu

Guests, Affiliations:

Nancy Atwater, PFH
Brandi Bair, Hope House
Ashley Burke, Jackson County Executive's Office
Georgia Sanders, Jackson County Legislator Charles Franklin (3rd District)
Amy Couture, Rose Brooks
Lynn Durbin, Steppingstone
Sarah Forgey, Greater Kansas City Community Foundation
Carol Grimaldi, Cornerstones of Care
Merideth Parrish, Independence School District
Susan Paine, Crittenton
Kathy Harms, Crittenton
Josh King, MOCSA
Barb Friedman
Claire Terrebone, Jackson County CASA

I. Call to Order

Rhonda Holman

The Jackson County Community Children's Services Fund (JCCCSF) meeting was called to order at 2:32 p.m.

II. Roll Call and Guest Introductions

Sue Richter

Roll call of the Board Members was taken, and new staff and guests were invited to introduce themselves.

III. Review and Approval of March 7, 2019 Meeting Minutes **Action Required**
Board Members were asked for any corrections or amendments to the minutes that had been circulated in the Board packet prior to the meeting. No additions or corrections were noted.

A motion to approve the minutes as circulated was made.

First: Ann Mesle Second: Brian Kaberline Motion: Approved

IV. Review/Approval of Proposed Agenda **Rhonda Holman**
A review of the proposed agenda resulted in no changes being suggested.

V. Old Business

A. Financial Report **Rob Whitten**

1. March Financials

Revenue – Tax revenue for February was received and reported at \$1.4M.

Tax revenue for March has not been received.

Expenses –Items of note were as follows:

- The line item for granting services reflects the first quarterly payment to the Greater Kansas City Community Foundation.
- A reclassification of a prior expense from office supplies to printing is reflected in this month's financials
- Rent reflects the first month of rent for the Penntower office space.

Other – Anticipated items of note for April will include:

- An increase in salary line items due to the addition of new staff.
- Financials will reflect Q1 payments to partners and maturation of a \$2M CD.

2. 2018 Audit Update

Field work for the audit was completed the week of April 1, 2019. It is anticipated that this will be an approval item for the JCCCSF Board Meeting in May. The auditors will also be requesting an extension to the May 15, 2019 deadline for submission of the 990 filing. This is due largely to a timing issue between the JCCCSF Board acceptance of audit date and the creation of the documents in order to submit the filing.

B. Children's Services Contracting

Jovanna Rohs, Rob Whitten

2019 School-Based Funding Slate

Action Required

This funding round will support school-based services for the period starting July 1, 2019 and ending June 30, 2020. Funding could be requested for one or two years. This funding round would be supported with approximately \$3.6M in total. There were 41 applications submitted, totaling approximately \$6.4M in requests. Following scoring, visits, interviews and questions a recommendation was made to fund 25 projects for the first year or 61%. The average of those requests was \$147k, the smallest request was \$37,952, the largest request was \$250,000. A review of the

funding slate was made for year one funding. Approval for funding the 20 programs which submitted for year two funding will be contingent on review of year one utilization and outcomes.

Notification of awards and declines will be made on April 5, 2019. Feedback will also be provided to partners who did not receive funding.

A motion was made to approve the JCCCSF 2019 School Based Application Funding Slate as presented.

First: Jovanna Rohs Second: Marietta Parker Motion: Approved

C. Executive Director Report

Rob Whitten

1. Branding Update

The brand kick-off session was held March 13th, with five “ideal advocates” identified. On April 11th a non-profit CEO focus group will be convened. A mid-point check in is scheduled for April 18, with a presentation on brand strategy the week of May 13th. This will complete the first phase of the engagement.

2. Other Updates

- a. Boys and Girls Club of Greater Kansas City - A Trauma Smart Kick-off was held and attended by JCCCSF staff on March 26th. A request to extend appreciation from Boys and Girls Club staff was shared with JCCCSF Board Members for funding which supports this initiative.
- b. Children’s Mercy – The 2019 Children’s Health Summit was held April 1st. This session allowed CMH to share summary data for the surrounding four-county area while also engaging stakeholders as CMH begins to identify focus areas for its next strategic cycle. Margo Quiriconi, Director of Community Initiatives and Strategic Planning for CMH, will attend a board meeting this summer to provide the Jackson County data as a board education topic.
- c. Social Solutions - A meeting was held with this software vendor, who in partnership with the Ballmer Group is working to offer Apricot 360 to non-profits across the community. While the application is primarily case management, COMBAT, LINC, Boys and Girls Club and Kansas City Public Schools have all expressed interest. The software includes enhanced functionality to identify unique clients and track that client through multiple service lines. Further attendance at meetings will determine any benefits that may be derived by JCCCSF for outcomes and impact.
- d. Reauthorization – Discussions regarding reauthorization of the sales tax which funds the JCCCSF were held with Jaime Masters and Caleb Clifford. Continued research with legal counsel will be pursued.
- e. Federal Funding – A follow-up discussion was held with staff from the Missouri Department of Social Services regarding the possible use of JCCCSF funds as a local match in order to seek a federal funding. The Board requested clarification around timing as well as who and how oversight

for the matching federal funds would be provided. JCCCSF will provide a one-page summary to the Department and request clarification as requested.

VI. Other Items

Rhonda Holman, All

A. Nominating Committee

Brian Kaberline

1. Board Officers

The following slate of nominees were presented for approval as follows:

Jovanna Rohs, Chairperson

The nomination passed with Directors Holman, Bartman, Kaberline, Mesle and Parker voting in favor. Director Rohs abstained from voting.

Ann Mesle, Vice-Chairperson

The nomination passed with Directors Holman, Bartman, Kaberline, Parker and Rohs voting in favor. Director Mesle abstained from voting.

Rachelle Styles, Treasurer

The nomination passed with Directors Holman, Bartman, Kaberline, Mesle, Parker and Rohs voting in favor.

Brian Kaberline, Secretary

The nomination passed with Directors Holman, Bartman, Mesle, Parker and Rohs voting in favor. Director Kaberline abstained from voting.

Director Holman was recognized for her service as Inaugural Board Chair, and expressed her thanks to Board Members, Staff and Community Partners for all their support during her term.

2. Audit Committee

The appointment of the Audit Committee was deferred, with a request that the incoming Board Chair request an exception to the current by-laws in terms of appointment of a new Audit Committee.

B. Annual Review of Board Conflicts

A conflict of interest form was distributed. Board Members were asked to complete and return to Director Kaberline or Sue Richter. Members were requested to return their forms no later than April 18, 2019. It was also suggested that these forms be completed annually.

C. By-Laws Committee

Marietta Parker

A draft of the by-laws was included in the Board packet prior to the meeting. Most changes were administrative (i.e. address). The significant changes were as follows:

- To allow four signatories to sign checks. Signatures would always include the Executive Director and either the Chair, Vice-Chair or Treasurer. This would also change the by-laws by eliminating the need for the Treasurer signature on all checks.
- To allow the Audit Committee to determine if the auditor must be changed every three years.

- To reflect that an Audit Committee must be appointed no later than October of the year prior under which the financial statements are being audited.

D. Board Vacancies

On March 31, 2019 one of the Board vacancies in the 3rd District was filled. The Jackson County Executive appointed Mr. Anthony J. Mondaine, who will serve the remainder of Dred Scott's term (expiring in March of 2020).

Board member terms were also renewed through Executive Order for Directors Bartman, Kaberline and Styles (expiring in March of 2021), and Directors Holman and Mesle (expiring in March of 2022).

E. Future Board Meeting Dates

Due to the timing of tax revenue received from Jackson County a consideration was requested to move the Board Meetings to later in the month. This would allow for the preparation of completed financials. The Executive Director will be polling Board Members to determine what would work best, regarding time and date.

F. Board Education: Guest Speakers, Research, Consultation, etc.

Teresa Byrd is scheduled to present at the May 2nd meeting. Work continues on other potential presenters to include Boone County, and the CSF's from the east side of the State regarding the collection of data and collaboration of their work.

G. Director and Guest Comments

Merideth Parrish, Independence School District (ISD)

Ms. Parrish expressed appreciation on behalf of ISD for the funding received. This funding will allow them to expand their staff and enable them to reach more at-risk children.

Ms. Parrish also asked for clarification when approved for two-years and if the Board need to approve funding for the second year, or is it assumed that it is in place? It was explained that the new contract will award the first year of funding and a tentative amount for year two. A slate will be necessary for the approval of the year two contracts.

Program Officers will begin site visits and work with partners throughout the year to review outcomes and utilization rates to ensure that any potential changes would be noted well in advance of year two contracts being approved.

The ISD has been using Social Solutions for four years to ensure continuity of service.

They would welcome the opportunity to answer any questions regarding the collection of data or content.

Barb Friedman, Community Member

Ms. Friedman voiced her concern for the pending re-authorization of JCCCSF, particularly considering the recent election around the pre-kindergarten initiative. It was her suggestion that the fund should take advantage of any opportunities to visit with block organizations to educate voters. She also offered that the distribution of materials would also be helpful.

A flyer was distributed regarding the next Children's Services Coalition Meeting on Friday, June 14th from 1:00 p.m. – 3:00 p.m.

VII. A motion was made to adjourn.

First: Robert Bartman

Second: Marietta Parker

Motion: Approved

The meeting was adjourned at 3:39 p.m.

Next Meeting: May 2, 2019, JCCCSF Penntower – Room 132, 2:30 p.m.

Respectfully submitted: Sue Richter



Brian Kaberline, Secretary

Next Meeting: May 3, 2019, JCCCSF Penntower – Room 132, 2:30 p.m.