

Jackson County Community Children's Services Fund Board Meeting Minutes

Thursday, August 15, 2019 - 2:30 p.m.
Penntower Office Center
3100 Broadway Boulevard, Kansas City, Missouri

Board Members Present:

Jovanna Rohs, Ph. D (Chair)
Ann Mesle (Vice Chair)
Brian Kaberline (Secretary)
Robert Bartman, Ed. D
Rhonda Holman
Anthony Mondaine
Marietta Parker

Board Members Absent:

Rachelle Styles, (Treasurer)

Staff Present:

Rob Whitten, (Executive Director)
Seth Baker
Katherine Rivard
Moji Shogbamimu

Guests, Affiliations:

Nancy Atwater, Preferred Family Healthcare
Tahir Atwater, CASA
Brandi Bair, Hope House
Ashley Burke, Jackson County Executive Office
Sarah Forgey, Greater Kansas City Community Foundation
Barb Friedman, Children's Services Coalition
Carol Grimaldi, Cornerstones of Care
Justin Horton, Cornerstones of Care
Susan Pinne', St. Luke's Hospital-Crittenton Children's Center
Margo Quiriconi, Children's Mercy
Claire Terrebonne, Jackson County CASA
Casey Thomas, The Family Conservancy

Staff Absent:

Sue Richter

I. Call to Order

Jovanna Rohs

The Jackson County Community Children's Services Fund (JCCCSF) meeting was called to order at 2:31 p.m.

II. Roll Call and Guest Introductions

Rob Whitten/Guests

Roll call of the Board Members was taken, and each guest was invited to introduce themselves.

III. Review and Approval of June 6, 2019 Meeting Minutes

Action Required

Board Members were asked for any comments regarding their review of the minutes that had been circulated in the Board packet prior to the meeting. It was noted that the date on the minutes need to be corrected to reflect the correct meeting date of June 6, 2019.

A motion to approve the minutes with the requested correction as noted above.

First: Robert Bartman Second: Ann Mesle Motion: Approved

IV. Review of Proposed Agenda

Jovanna Rohs

The Board reviewed and had no objections to the proposed agenda.

V. Board Education

Margo Quiriconi

Margo Quiriconi, Director of Community Health Initiatives of Children's Mercy Hospital (CMH) shared information on data collected regarding the status of children's health in the region. This effort assists Children's Mercy Hospital by providing a perspective of what is happening to children in the community in order to better address program needs and gaps. The information was then shared with the Community at a Children's Health Summit. The Community then prioritized the areas of opportunity with the following being prioritized:

- Mental and behavioral health
- Access to health services
- Infant health
- Nutrition, physical activity and weight
- Injury and violence
- Tobacco and alcohol
- Asthma

The community areas of prioritization were then presented to the Children's Mercy Board with the following three being selected:

- Access to health services, with a focus on asthma
- Infant health
- Mental and behavioral health

Ms. Quiriconi indicated that all the information will be made available on the CMH website to assist others with grants and research work.

VI. Old Business

A. Financial Report

1. Presentation of 2018 Audit

Holly Perez, CBIZ HM

A review of the 2018 Audit Reporting Package and the 2018 Financial Statements, distributed to all Board Members prior to the meeting, was conducted. It was stated that there were no instances of fraud or illegal acts, no material uncertainties and no significant changes to the scope for the audit. Members were reminded that the Financial Statement was subject to a new Accounting Standards Update (ASU) applicable to all non-profits. This resulted in some terminology changes within the Financial Statements. Auditors also shared that the results of the 2018 audit had been reviewed, prior to the meeting and in detail with the Board Audit Committee.

A vote to accept the audit as presented was made.

First: Ann Mesle

Second: Marietta Parker

Motion: Approved.

2. July Financials

Rob Whitten/Moji Shogbamimu

The Financial Activity document for July 2019, which was circulated in the board packet prior to the meeting, was reviewed. Items of note were reported as follows:

Revenue

- Sales tax revenue through seven months was approximately \$17.5k ahead of last year.
- Interest includes \$97,866.66 due to the maturity of a \$5M repurchase agreement.
- Four repurchase agreements remain, including a short-term reinvestment of the \$5M that matured. The remaining agreements are as follows:
 - \$2M Maturing September 5, 2019
 - \$5M Maturing December 5, 2019
 - \$5M Maturing March 3, 2020
 - \$5M Maturing June 5, 2020

Expense - line items of significance were noted as follows:

- There was a reduction to expense due to prior year overpayment and refund for two partners.
- Administration expense under the membership budget line was due to the enrollment in The Greater Kansas City Chamber of Commerce which has a public policy workgroup and Grantmakers for Effective Organizations which is a national group.

Summary

- Current assets (07.31.19) – Current assets were reported at \$21.3M, with \$17M invested and the remainder in cash.
- Current Liabilities were reported at \$9.4M, which represented the balance of the contracts awarded for 2019.
- Ending net assets were reported at \$11.8M

3. Budget Revision Request

Moji Shogbamimu/Katherine Rivard

Family Conservancy requested budget revision consideration to move 40% of approved funding from their Early Childhood Program to the also funded Outpatient Mental Health program. It was the recommendation of staff that this revision be considered. Underutilization for the Early Childhood Program was due to bad weather in the earlier part of the year and staffing shortages. Overutilization of funds for the Outpatient Mental Health program was due to greater than forecasted need and the increase in the number of children identified for the program. Hearing no objection or questions from Members, staff indicated they will proceed with this budget revision request.

B. Children's Services Contracting

1. Update on 2Q Reimbursements

Rob Whitten

Q2 reimbursements totaling approximately \$2M were reported in process. These can be divided into two categories as follows:

- 2018 School Based Extensions (\$889k allocated for 18 projects)
 - Q2 reimbursements totaled \$377k.
 - For extension period, 14 of 18 projects utilized 100% of funding, and 3 of the 4 remaining reached 75%-95% utilization.
 - One project did not seek reimbursement due to several staffing issues.

- 2019 Core Funding Reimbursements (\$6.7M total annual allocation)
 - Q2 reimbursement totaled approximately \$1.6M, which is 24% of the annual allocation
 - Two organizations have not sought reimbursement for 2019 through two quarters. Additionally, ten organizations had a utilization at/or below 40%. Program Officers are working with each of these organizations.
 - Overall through two quarters, reimbursements for Core programming totals were \$2.9M. These totals represent 44% of the annual allocation. This was reported up from the same time last year where overall utilization was at 27%.
- Members were reminded that reimbursement payments are now processed in-house. As payments are prepared, liability insurance certificates are being audited, prior to the release reimbursement. For all organizations in good standing, checks will be mailed within 30 days as stipulated by contract.

2. Update on Q2 Progress Reports

Katherine Rivard, Seth Baker

Updates were provided by both Program Officers regarding partner meetings to discuss under-utilization and number of children and families served. Staffing and start-up program costs continue to be the primary issues for those organizations falling in the 40% or below utilization.

Both Great Circle and MOCSA have been able to utilize JCCCSF funds to initiate and grow new programs resulting in an increase in referrals for these new programs.

3. Update on 2020 Applications

Rob Whitten

A pool of \$10M has been made available with provision for funding current programs that were only contracted for one year, or for funding organizations not currently funded. Results of this application process is as follows:

- One-year funded organizations – all 15 of the organizations currently funded for one year requested a renewal for the same project, at the same amount for 2020. Potential liability was reported at approximately \$1.8M.
- New organizations – there were 25 applications submitted, totaling a requested amount of approximately \$2.5M

In summary for 2020:

- \$8.861M already tentatively awarded
- \$1.774M for current one-year projects
- \$2.455M for new projects
- Total 2020 liability could reach \$13.090M

It was anticipated that following the board work session on September 2, and a review of applications submitted, approval for all 2020 funding will be considered at the November board meeting.

1. Marketing/Branding Report

The new Children's Services Fund logo and a draft of the website was shared.

2. Stakeholder Survey

It was reported that a survey to all currently funded partners was sent out resulting in 33 responses. A full report will be shared at the next meeting.

3. Additional Funding Opportunities

a. In a recent meeting with United Way, an effort to sustain the Promise 1000 program long-term was shared. United Way is working with Social Finance. Social Finance is working to create a financial sustainability model. United Way has utilized Kauffman dollars for this project, as a business operation expense. Promise 1000 is a program currently funded in part by JCCCSF. Social Finance discussed potential ways to fund. The first would be up-front funding, the second a value-based reimbursement methodology. JCCCSF was agreeable to further discussion on a proposed value-based reimbursement methodology.

b. Mental Health Funders' Collaborative:

The "Assessing Network Strength and Connectivity", which is a REACH Foundation initiative focused on the effectiveness when children and families move between service providers. REACH now had developed a pilot that they would like to launch between members of the mental health collaborative. The total initial pilot cost is approximately \$20k. It was proposed that JCCCSF consider a contribution of \$5k provided the pilot would include at least one child-serving organization within Jackson County.

4. Reauthorization of Fund

The following meetings were held:

- A meeting with Stacy Daniels Young was held on July 24, 2019. Stacy provided some potential resources to discuss reauthorization.
- A meeting with Crystal Williams has been scheduled for August 21, 2019. A meeting will be scheduled with each legislator regarding reauthorization.
- A brief from Greg Lam was sent to Members prior to the meeting. This brief allows for a less restrictive than originally assumed position when considering reauthorization of the fund.

VI. Other Items

A. Board Vacancy

Marietta Parker

Work continues to identify an additional member, preferably from the Hispanic community. District one and district six are currently at two members on the Board, so membership would need to come from one of the remaining districts. Non-Profit Connect will also be explored for membership.

- B. Board Education: Guest Speakers, Research, Consultation, etc.
Pending – Boone County and Eastern Funds Research Coalition
- C. Director and Guest Comments

A question was raised regarding when the new logo would be available for partner use on their respective websites. Guidelines about usage will be shared with all partners as part of a media kit towards the completion of Fervor's engagement.

Barb Friedman, Community Volunteer

Ms. Friedman requested clarification regarding the application process. It was explained that the Greater Community Foundation performs an initial screening for very basic requirements and notes those with missing, questionable or incomplete information. Each application is then distributed for review and scoring by three members. Scores are then aggregated for final determination and awarded by all Board Members at an upcoming meeting.

Based on discussion regarding difficulties by funded partners with staffing, Ms. Friedman suggested a partnership with some of the local colleges in order to increase graduation levels in the area of social work, particularly minority social work programs. If there is interest, Ms. Friedman offered her assistance due to her past experience in this area.

VII. Closed Session – Executive Director Annual Performance Evaluation

The Board voted to go into closed session at 4:32 p.m. with agreement from the following:

Board Members Present:

Jovanna Rohs, Ph. D (Chair)
Ann Mesle (Vice Chair)
Brian Kaberline (Secretary)
Robert Bartman, Ed. D
Rhonda Holman
Anthony Mondaine
Marietta Parker

VIII. Adjournment

The Board returned to open session at 4:50 p.m. and adjourned at 4:51 p.m.

Respectfully submitted: Sue Richter



Brian Kaberline, Secretary

Next Meeting: September 19 – Penntower Office Center, Room 132, 2:30 p.m.