



CHILDREN'S SERVICES FUND OF JACKSON COUNTY

Board of Directors Meeting Minutes

Thursday, November 21, 2019 - 2:30 p.m.
Penntower Office Center
3100 Broadway Boulevard, Kansas City, Missouri

Board Members Present:

Jovanna Rohs, Ph.D. (Chair)
Ann Mesle (Vice Chair)
Brian Kaberline (Secretary)
Robert Bartman, Ed.D.
Rhonda Holman
Anthony Mondaine
Marietta Parker

Board Members Absent:

Rachelle Styles (Treasurer)

Staff Present:

Rob Whitten (Executive Director)
Seth Baker
Sue Richter, Recording
Katherine Rivard
Moji Shogbamimu

Guests, Affiliations:

Nancy Atwater, Preferred Family Healthcare
Tahir Atwater, Jackson County CASA
Brandi Bair, Hope House
Ashley Burke, Jackson County Executive Office
Amy Couture, Rose Brooks
Lynn Durbin, Steppingstone
Erin Eaton, TSA Children's Shelter
Sarah Forgey, Greater Kansas City Community Foundation
Barb Friedmann, Community Volunteer
Carol Grimaldi, Cornerstones of Care
Jon Hile, Citizens of the World
Susan Pinne, St. Luke's/Crittenton
Jessica Ramirez, Metropolitan Community College Foundation

- I. Call to Order Jovanna Rohs
The Children's Services Fund of Jackson County (CSF) meeting was called to order at
2:33 p.m.

II. Roll Call and Guest Introductions Sue Richter/Guests
Roll call of the Board Members was taken, and each guest was invited to introduce themselves.

III. Review and Approval of October 17, 2019 Meeting Minutes Action Required
Board Members were asked for any comments regarding their review of the minutes that had been circulated in the Board packet prior to the meeting. A correction was requested to correct Director Styles name as she appeared in both the present and absent sections of the document.

A motion to approve the minutes, with the correction to board member attendance as noted above, was made.

First: Robert Bartman

Second: Brian Kaberline

Motion: Approved

IV. Review of Proposed Agenda Jovanna Rohs
The Board reviewed and had no comments to the proposed agenda.

V. Old Business

A. Children's Services Contracting

Rob Whitten

1. Update on 2019 Projects

Payment to partners for Q3 2019 were reported at \$2.4M. Year-to-date (YTD) reimbursements were reported at \$6.1M.

2. 2020 Calendar Year Funding Slate

Action Required

The review of all processes for the 2020 funding round was offered. All existing projects were reviewed internally against outcomes and budget submissions for year two funding. Each new application received a full review process consisting of review and scoring by three board members. Scores were aggregated and a board work session was held to review, resulting in follow-up questions and in-person interviews of some applicants.

The total for 2020 funding submission for partner support is \$12.1M. This was reported as follows:

- Calendar Year 2020
55 Projects \$8M
- Academic Year 2020-2021
3 Projects \$283k
- Academic Year 2020-2021
25 Projects \$3.8M

A request was made to approve the funding slate as presented. This request included 55 calendar year (January-December) projects totaling \$8,048,430, and three new academic year projects totaling \$283,407. The three academic projects approved would be for notification purposes only, with no funding distributed until the beginning of the 2020 academic year. The remaining 25 academic year projects will be approved by the board in late spring of 2020.

A motion was made to approve the 55 calendar projects in 2020 for a total of \$8.3M, and three new academic projects for notification purposes only.

First: Brian Kaberline Second: Rhonda Holman Motion: Approved

B. Executive Director's Report

Rob Whitten

1. 2020 Operational Plan Update

Operational plans for 2020 will include both the Strategic Plan and the 2020 RFP process, in addition to a Reserve Policy that will need to be developed. It was determined that two workgroups would be formed in order to meet the deadlines required of these initiatives. All board members who had not already expressed an interest in a workgroup were encouraged to do so.

It is anticipated that the 2021 RFP process timeline will be brought to the board meeting in January. It will be the intent of this RFP to be a single award that will include both cycles of funding (core and academic) for a multiple year funding round. Also introduced will be a letter of intent process, to relieve applicants from an arduous application process if basic funding criteria is not met.

A consultant has been engaged, for the month of November, to assist in drawing up a framework for a Strategic Plan. It was stated that the function of a strategic plan would be, a) to provide clarity and guidance around funding, b) measure what CSF tells as their "story", and c) to advance our impact narrative. Once the scope has been identified there will be an RFQ released to identify a partner to help facilitate the full development of the Strategic Plan.

2. Missouri Local Government Employee Retirement System (LAGERS)

The remaining employee benefit for CSF is a retirement solution. A variety of brokers were contacted regarding standard 401k and 403b programs. CSF is considered a political subdivision, and because of this is eligible for participation in the Missouri LAGERS program. Based on review of various retirement solutions it was staff recommendation that the Board consider the LAGERS program for CSF.

Criteria for participation in the LAGERS program was offered, with a question and answer period following. There were concerns expressed around Defined Benefit Retirement Plans due to the associated investment risk, length of the program, fund management and portability of the fund. It was determined that representatives from LAGERS, who had offered to present at an upcoming board meeting, be invited to attend in order to provide additional information or answer further questions. Board members were asked to forward any questions they would like answered to the Executive Director. A document summarizing comparison to LAGERS from other retirement offerings was also requested by the board.

3. External Engagements

It was reported that the following meetings had been attended by the Executive Director:

- Greater Kansas City Chamber Economic Forecast Breakfast
- Jackson County Mental Health Levy Board Meeting
- Incarnate Word Foundation Meeting
- Missouri Budget Process, hosted by Junior League
- Content Specific Discussions with Reach and Health Forward Foundation

4. 2020 Board of Director Schedule

A schedule of the 2020 board meetings was distributed. There will be a total of nine meetings for the upcoming year. Members were reminded that this schedule is compliant with the by-laws which require at least a quarterly meeting.

5. Other Updates

Behavioral Health Funders' Collaborative

Work with this initiative continues on the pilot project. CSF will be in attendance for the session scheduled for Jackson County and hosted by United Way on December 3, 2019.

C Financial Report

Rob Whitten, Moji Shogbamimu

1. October Financials

The Financial Activity document for October 2019, circulated in the board packet prior to the meeting, was reviewed.

Revenues were reported as follows:

- Sales tax revenue for MTD was reported at \$840k, and for YTD at \$12.8M

Expenses were reported as follows:

- MTD expense was reported at \$54k, with YTD reported at \$4.3M

There was a reported MTD net surplus of \$787k, with a YTD net surplus reported at \$6.9M,

Summary

- Current Assets as of October 31, 2019 were reported at \$23.5M. This amount consisted of \$20M in investments with the remainder reported as cash in bank.
- Current liabilities were reported at \$7.4M which represented the balance of contracts awarded for 2019
- Accrued liabilities for the 2020 awarded at \$8.9M
- Ending net assets were reported at \$6.2M

A request was made for staff to create a more visual display (chart, graph, etc.) in order to show the interplay of dollars coming in and dollars flowing out, Staff agreed to work on this request.

2. 2020 Budget Action Needed
 A review of the 2020 proposed budget, which was circulated in the board packet prior to the meeting was reviewed.

Revenue	\$13,025,429
Expense	
Program (93.4% of Expense)	\$12,165,273
Personnel (4.4% of Expense)	\$ 577,912
Overhead (2.2% of Expense)	\$ 282,244
Expense Total	\$13,025,429

Clarification regarding the new line item for strategic initiative funding under program expense was requested. It was explained that this would allow CSF to respond and track smaller requests (i.e. 2019 Behavioral Health Funders' Collaborative).

A motion to approve the 2020 operating budget as presented was requested.
 First: Ann Mesle Second: Robert Bartman Motion: Approved

VI. Other Items

All

- A. Board Vacancy
 It was offered that County Executive White would be putting forth Jessica Ramirez as an appointee to the CSF. Ms. Ramirez was in attendance and was extended a formal welcome in anticipation of her appointment.

- B. Board Education
 The LAGERS presentation will be scheduled for the next board meeting.

Evaluation RFP – work continues on researching and defining the work to be done in consideration of evaluators. Meeting with the Health Forward Foundation have been helpful in this area.

Kids Count Data – need to determine how to utilize the Kids Count Data with partners in order to determine some baselines.

- C. Director and Guest Comments
 Barb Friedmann, Community Volunteer asked for information regarding reauthorization in the community. In response to the question it was offered that both national and local issues are being considered. At this point, it appears that 2020 is premature. More time is needed to be more intentional in laying out what is being accomplished and establishing name recognition for the fund. CSF is also looking for a champion within the Jackson County legislature.

VII. Adjournment

A motion was made to adjourn the meeting.

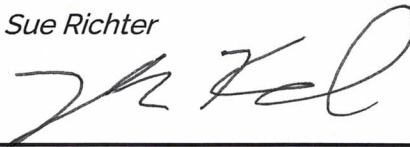
First: Robert Bartman

Second: Marietta Parker

Motion: Approved

The meeting was adjourned at 4:13 p.m.

Respectfully submitted: Sue Richter



Brian Kaberline, Secretary

Next Meeting: January 16, 2020 – Penntower Office Center, Room 132, 2:30 p.m.