



CHILDREN'S SERVICES FUND
OF JACKSON COUNTY

Board of Directors Special Meeting Minutes

Monday, April 6, 2020, 1:30 p.m.
Virtual Meeting via Zoom

Board Members Present:

Jovanna Rohs, Ph.D (Chair)
Ann Mesle (Vice Chair)
Brian Kaberline (Secretary)
Robert Bartman, Ed.D
Rhonda Holman
Jessica Ramirez

Board Members Absent:

Rachelle Styles (Treasurer)
Anthony Mondaine

Staff Present:

Rob Whitten (Executive Director)
Seth Baker
Sue Richter, Recording
Katherine Rivard
Moji Shogbamimu

Guests, Affiliations:

Nancy Atwater, Preferred Family Healthcare
Ashley Bland, Operation Breakthrough
Tricia Boyle,
Kelly Broeker, Preferred Family Healthcare
Amy Coutre, Rose Brooks
Precious Fargell Cushman, Community LINC
Sarah Forgey, GKCCF
Barb Friedmann, Comm. Volunteer
Martha Gershun, Retired NP Ed.
Kelsi Green, Mothers Refuge
Carol Grimaldi, Cornerstones of Care

Josh King, MOCSA
Teresa McClain, Community LINC
Angel McDonald, Mother's Refuge
Joycelyn Mourning, Family Con.
Farrell Rouse, KVC Niles
Debbie Starr, Op. Breakthrough
Yvonne Tezza, Op. Breakthrough
V. Yonnett,

- I. Call to Order Jovanna Rohs
The Children's Services Fund of Jackson County (CSF) Special Session to discuss support for the COVID-19 Public Health Crisis was called to order at 1:35 p.m.

- II. Roll Call and Guest Introductions Sue Richter/Guests
Roll call of the Board Members was taken, and each guest was invited to introduce themselves.

III. Special Session regarding COVID-19 Rob Whitten
It was shared that the overall intent for this special session was to provide an update from last session, results of a brief partner survey, and potential next steps for funding.

IV. Partner Survey Rob Whitten
The responses from a recent CSF survey of current partners were summarized and shared during the meeting. Of note, organizations reported Q1 revenue losses due to COVID-19 of \$30K to \$260K (up to 6% of annual revenue), and Q2 revenue losses projected at \$22K to \$1.042M (up to 12% of annual budget). Many organizations have halted in-person services, and in rare cases have suspended programming. Organizations report clients are presenting with increased mental health needs, and they have also seen a significant increase in the need for emergency assistance (food and financial assistance).

Organizational impact includes staff working fully remotely, complete reorganization of programs and services, cancellation of special events and other fund raisers, reduced revenue coupled with exceptional expenses, pay freezes, and in some cases, layoffs and furloughs.

V. CSF Response to Date Rob Whitten
CSF has released \$2.9M of Q1 funds to partners. Additionally, it was reported that there had been 21 technology grants awarded to partners, totaling \$169k. There remains a tentative plan for early release of Q2 funds to be discussed during the April board meeting.

VI. Next Steps Rob Whitten
Discussion regarding budget revisions, funding of a "cash match" and creating an emergency fund were all discussed as potential next steps. A legal opinion had been sought in order to avoid any negative implication. In the opinion of legal counsel, the language in the statute involving funds being used to provide services does provide some latitude for currently contracted services. CSF was cautioned to be generic and to avoid the unintentional consequence of restricting dollars. Additionally, feedback from our audit firm indicated that with documentation of board discussion and action there should be no implications for the 2020 financial audit.

A. Budget Revisions

Discussion: There is a need for staff to be more responsive to agency requests for revisions to their current budget in light of programmatic changes. This would involve creating a line item for a COVID-19 response within the reporting form. Currently staff can approve the repurposing of approved budget dollars up to ten percent without board approval. It was agreed that the percentage could be raised with the need of a cap before board action would be required. In no case could the amount exceed the program's approved award total. The board requested that documentation of these budget revisions be maintained in the program files in the CSF office.

Motion: A motion was made to allow staff to approve requests from agencies for a recategorization or budget revision without board approval for up to 25% of the budget and not to exceed \$50k.

First: Ann Mesle

Second: Robert Bartman

Motion: Approved

There was no opposition or abstention.

B. Funding of Cash Match

Discussion: In order to repurpose CSF dollars a recommendation was made to fund the 25% cash match, which could effectively fund current programs at 125% of their award amount pending further board action and/or future program performance. This would allow partners to immediately repurpose the dollars intended to meet the cash match requirement and perhaps find additional funding through other organizations. There was additional discussion regarding implications for suspended programs. It was agreed that this assistance would come with a caveat that some form of service must still be provided. Clarification was requested regarding how the 25% cash match would be released; it was recommended that the full 25% would be immediately released.

Funding for organizations not currently partnered with CSF was discussed. It was agreed that CSF would evaluate regional responses to see if any of those would be a fit for future funding. It was agreed that it would be beneficial to delay additional funding to non-partner agencies, in order to stay within statute and give time to determine need. It was suggested that input from the County regarding the CARES Act would be helpful. It was agreed that CSF would revisit this opportunity in six to eight weeks.

Motion: A motion was made to provide additional support for existing contracts through funding the 25% cash match that we require, if services are still currently be provided.

First: Brain Kaberline

Second: Rhonda Holman

Motion: Approved

There were no opposition or abstentions.

VII. Director and Guest Comments

Dir. Rohs thanked board members and staff for willingness to participate in these special sessions.

Dir. Kaberline requested that future discussion with partners should include their perspective and research on how services will change moving forward. What works better, and what will happen when it comes back in the fall would be very helpful in determining the funding direction for CSF.

Comments shared by guests through the chat feature expressed their appreciation for CSF's proactive response and overall support.

VIII. Adjournment

Jovanna Rohs

A motion was made to adjourn the meeting.

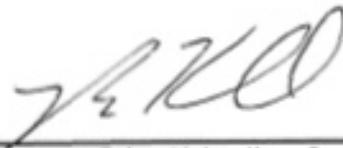
First: Ann Mesle

Second: Brian Kaberline

Motion: Approved

The meeting was adjourned at 2:37 p.m.

Respectfully submitted: Sue Richter



Brian Kaberline, Secretary

Next Meeting: April 16, 2020 – Location: TBD, 2:30 p.m.