



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors Meeting Minutes

Penntower
3100 Broadway, Suite 130, Kansas City, MO 64111
Thursday, February 16, 2023 – 2:30 p.m.

Board Members Present:

Ann Mesle (Chair)
Jessica Ramirez (Vice Chair)
Justice Horn
Judy Morgan
Ajia Morris
Jovanna Rohs

Guests, Affiliations:

Nancy Atwater, Preferred Family Health
Tahir Atwater, Jackson County CASA
Brandi Bair, Hope House
Cheryl Costabile, KVC Missouri
Amy Couture, Rose Brooks Center
Sarah Forgey, Greater KC Community Foundation
Jim Giles, University Health
Joymarie Hembree, Youth Ambassadors
Sandy Hills, Rose Brooks Center
Lou Steele, Be Free

Board Members Absent:

Amy Harris (Treasurer)
Brian Kaberline (Secretary)

Staff Present:

Rob Whitten (Executive Director)
Seth Baker
Sue Richter
Katherine Rivard
Moji Shogbamimu

- I. Call to Order Ann Mesle
The Children's Services Fund of Jackson County (CSF) meeting was called to order at 2:35 p.m.

- II. Roll Call and Guest Introductions Ann Mesle
Roll call of board members was taken. Guests were invited to introduce themselves.

- III. Review and Approval of Meeting Minutes Ann Mesle
 Dir. Mesle called for a motion or changes to the board meeting minutes circulated in the board packet. Upon hearing no comments, the following motion was made: A motion was made to approve the December 15, 2022, meeting minutes as presented.
 First: Justice Horn Second: Judy Morgan Motion: Approved
 Aye : 6 Opposition: 0

- IV. Review and Approval of Proposed Agenda Ann Mesle
 No changes were requested to the agenda circulated prior to the meeting.

- V. Investing in Children Moji Shogbamimu
 A. Financial Report – December 2022/January 2023
 A review of the financials circulated in the board packet was completed with the following highlights:

December 2022
 Revenue

Category	2022 YTD	2022 Budget
Tax Revenue	\$16.1M	\$13.8M
Investment Income	\$154k	\$15k
Interest Income	\$889	
Transfer from Reserve		\$3.7M
Total Revenue	\$16.2	\$17.5M

Program Support

Core Funding	\$18.1M	\$15.6M
Strategic Initiatives	\$794k	\$500k
Total Program Support	\$18.9M	\$16.1M

Tax Revenue – YTD Comparison

2018	2019	2020	2021	2022
\$13.2M	\$13.5M	\$12.7M	\$14.3	\$16.1M

Operating and Overhead

All expense lines were reported as underbudget with one exception noted below. The Technology line-item overage was due to the refresh of the CSF website in support of the campaign for reauthorization.

Category	2022 YTD	Budget
Technology	\$19.7k	\$11.8k
Operating & Overhead (Total)	\$1.2M	\$1.4M
Total Expense	\$20.2M	\$17.5M

The Board was reminded that the YTD vs. Budget total expense difference was driven by Q1 activity of funding the 25% cash match in support of COVID relief, coupled with a strategic decision to reduce the reserve.

2022 Financial Position

Assets		\$17.3M
-Cash	\$ 4.8M	
-Investments	\$12.5M	
Contracts (2022)	\$ 1.2M	
Contracts (2023)	\$ 2.6M	
Net Assets		\$13.4M

January 2023

Revenue

Category	January 2023	Budget
Tax Revenue	\$1.3M	\$25M
Investment Income	\$ 6k	\$300k
Total Revenue	\$1.3M	\$25.3M

Program Support

There was nothing reported for January, as any invoices received during January were related to reimbursement for 2022. January invoices should be received by February 15, 2023.

Operating & Overhead

There were no atypical expenses reported for January. Total expense was reported at \$76k for the month. It was noted that both personnel and occupancy will be underspent until staff and new office space are in place.

Financial Position

Assets		\$18.5M
-Cash	\$ 6M	
-Investments	\$12.5M	
Contracts (2023)	\$13.8M	
Contracts (2024)	\$ 2.8M	
Net Assets		\$ 1.9M

B. Audit/Audit RFP Update

Moji Shogbamimu

2022 Audit

The audit is scheduled from March 13, 2023 through March 17, 2023.

RFP Update

The Audit RFP has been sent to various firms. Firms from previous RFP were included. CSF also reached out to Black and Hispanic Chambers, Kansas City Chamber, and the State of Missouri to identify additional firms.

VI. Strengthening Partners

A. CSF Information Sessions

Rob Whitten

It was reported that three upcoming sessions are scheduled with 65 participants currently signed up. Should these fill additional sessions will be added. Sessions will include information regarding fund history, service areas, community impact framework, core funding opportunities, capacity building, collaboration funding opportunity and a question-and-answer period.

B. CSF Funding Opportunities

In addition to core funding opportunities totaling \$25M per year, two new funding opportunities will be shared in the upcoming information sessions. These new areas include \$3M for Capacity Building and an additional \$3M for Collaboration.

Capacity Building – This is an opportunity to invest in an organization in advance of services provided. This would include:

- Individual Capacity Building – This award would be at an individual staff level (i.e., staff training/certification in an intervention used in a specific program of the organization).
- Organizational Capacity Building – This award would move the entire organization. (i.e. undergo strategic planning or the implementation of a new system or model of care).

Collaboration – This opportunity for this award is for multiple organizations to collectively propose a plan for impact, leveraging expertise not found at any single organization. The process will start with a meeting with CSF staff to discuss the proposed project in advance of applying. There will not be a limit on the amount that can be requested. As multiple organizations will be involved, there should be one entity willing to serve as the fiscal agent.

C. Spring Site Visits

Seth Baker

Site visits are in process of being set up with a request for agencies to complete a pre-site visit questionnaire. These visits are scheduled to be wrapped up by April. Meeting times will be more prescriptive than in the past in order to complete them within this timeframe.

VII. Honoring Community Rob Whitten
Mr. Whitten shared that a "CSF Champion of Children" Award was presented to Crystal Williams for her efforts in sponsoring the initial legislation in 2017 and to Tony Miller for his legislative sponsorship for reauthorization in 2023.

VIII. Optimizing Organization

A. CSF Bylaws Revisions

Members were reminded that the bylaw and bylaw revisions were circulated in the December 2022 board packet for review in anticipation for approval at the February meeting.

The Internal Affairs Committee forward brought a motion to approve the revised CSF Bylaws as presented.

First: Internal Affairs Committee Second: Ajia Morris Motion: Approved
Aye: 6 Opposition: 0

Dir. Horn expressed his appreciation to members for the work done on these revisions and Dir. Rohs indicated her support for the addition of the committee structure, as that incorporates a change from how the board was first organized.

B. Organizational Updates Rob Whitten

In addition to new funding the following updates were offered:

- Staff Expansion – following completion of the compensation study five positions will be posted.
- Relocation – CSF has engaged a broker to assist in a relocation search.
- Grant Management Software – System requirements are being drafted. There is a potential to partner on the search with the Community Mental Health Fund.

In preparation for her term ending, Mr. Whitten recognized Dir. Rohs for her work as an Inaugural Board Member, serving as Vice Chair 2017-2018 and Chair 2019-2020. He reminded everyone that her efforts in the initial funding of applications was unsurpassed in getting the organization off the ground. Dir. Rohs expressed how proud she is regarding how far the organization has come. She attributes this to all of the Board Members she has worked with and felt this was a good time to step off.

IX. New Business Ann Mesle
Dir. Mesle asked for new business. There was no response forthcoming.

X. Board Chair Comments Ann Mesle
Dir. Mesle reminded attendees of how far the CSF has come and expressed her gratitude to those who take the time to attend the CSF meetings and their willingness to share their comments with the board.

XI. Director and Guest Comments
Dir. Morgan commented that the document included in the meeting packet for information purposes regarding the Foster Care system in Missouri was appalling. Of particular concern was how understaffed and in a state of crisis the State of

Missouri was in caring for its children. Mr. Whitten indicated that this was included as an informational item in the board packet to provide some insight into the need for addressing the mental health crisis. Dir. Mesle suggested this could be a topic for further in-depth discussion at a future board meeting.

Guest Comments

Dir. Mesle asked for guest comments. There were no guest comments offered.

XII. Closed Session – Personnel Expansion

The following motion was made:

"I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, subsection 13 RSMO, for the purpose of discussing personnel issues related to staff expansion."

First: Jovanna Rohs Second: Judy Morgan Motion: Approved

Aye: Jovanna Rohs
Judy Morgan
Jessica Ramirez
Justice Horn
Ann Mesle
Ajia Morris

The meeting was closed at 3:39 p.m. on February 16, 2022

A motion was made to come back into session.

First: Jovanna Rohs Second: Judy Morgan Motion: Approved

Aye: Jovanna Rohs
Judy Morgan
Jessica Ramirez
Justice Horn
Ann Mesle
Ajia Morris

The meeting came out of closed session at 4:30 pm. on February 16, 2022

XIII. Adjournment

The meeting was adjourned at 4:31 p.m.

Respectfully submitted: Sue Richter

Brian Kaberline, Secretary

Next Meeting: April 20, 2023 - 2:30 p.m.

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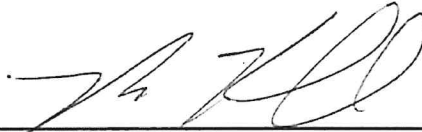
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