



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors Meeting Minutes

CSF Community Room
2345 Grand Blvd. Suite 1450, Kansas City, MO 64108
Thursday, November 16, 2023 – 2:30 p.m.

Board Members Present:

Jessica Ramirez (Chair)
Amy Harris (Vice-Chair)
Judy Morgan (Secretary)
Ajia Morris (Treasurer)
Brian Kaberline
Meg Mcall

Staff Present:

Rob Whitten (CEO)
Shannon Dupree
Sue Richter
Katherine Rivard
Jovanna Rohs
Moji Shogbamimu
Bernadette Spooner Thompson

Board Members Absent:

Monica Meeks
Ann Mesle

Guests, Affiliations

Amy Couture, Rose Brooks
Chad Harris, Cornerstones of Care
Lorisa Spangler, Hope House
Claire Terrebonne, Jackson County CASA

- I. Call to Order Jessica Ramirez, Chair

The Children's Services Fund of Jackson County (CSF) meeting was called to order at 2:34 p.m.

- II. CSF Board Members Roll Call and Guest Introductions
Jessica Ramirez, Board Chair

Roll call was taken, and guests were invited to introduce themselves.

Operating and Overhead

Category	2023 YTD	Budget
Personnel	\$770k	\$1.8M
Professional Contracts	\$176k	\$301k
Administration	\$27k	\$94k
Occupancy	\$41k	\$218k
Professional Insurance	\$21k	\$49k
Technology	\$5k	\$39k
Transportation	\$1k	\$5k
Depreciation	\$9k	\$29k
Operating & Overhead	\$1M	\$2.5M
Total Expense	\$12.3M	\$24.9M

There were no atypical expenses to report in operating and overhead expenses.

2023 Financial Position

Assets (9.30.23)		\$25M
-Cash	\$ 7.5M	
-Investments	\$17.5M	
Liabilities		
-Contracts (2023)	\$ 2.6M	
-Contracts (2024)	\$18.5M	
-Capacity Building	\$ 4.4M	
Net Assets		-\$ 456k

The net asset being negative is not of concern as it only looks at dollars committed and does not consider offsetting tax deposits in 2024.

B. 2024 Budget

Amy Harris, Internal Affairs Chair, Moji Shogbamimu, CFO

Dir. Harris offered that the Internal Affairs committee was bringing forth the 2024 budget with a recommendation for approval. This followed a meeting with the CEO, CFO, and the full committee where the budget was reviewed. For the benefit of the members who were not in the meeting the following was offered:

2024 Budget
Revenue

Category	2023	2024
Tax Revenue	\$25M	\$32M
Investment Income	\$300k	\$337k
Transfer from Reserve		
Total Revenue	\$25.3M	\$32.3M

Program Support

Core Funding	\$16.4M	\$22.3M
Capacity Building	\$3M	\$3.5M
Collaboration	\$3M	\$3M
Special Projects		\$500k
Total Program Support	\$22.4M	\$29.8M

It was noted that during the Internal Affairs Committee review it was requested that development of parameters and the mechanism to access special project funding be firmed up. Staff will be bringing forth a recommendation for discussion by the board.

Operating and Overhead

Category	2023	2024
Personnel	\$1.8M	\$2.2M
Professional Contracts	\$301k	\$441k
Administration	\$94k	\$105k
Occupancy	\$218k	\$202k
Professional Insurance	\$49k	\$49k
Technology	\$39k	\$22k
Transportation	\$5k	\$8k
Depreciation	\$30k	\$48k
Operating & Overhead	\$2.5M	\$3.1M

It was noted that expenses in each category are broken out to allocate program expense versus administrative expense. This allocation is based on the amount of time staff spend in support of each area. This program detail was reviewed by the Internal Affairs committee during the budget review for each line item.

Dir. Harris brought forth a motion from the Internal Affairs Committee recommending approval of the 2024 budget.

First: Amy Harris
Aye: 6

Second: Judy Morgan
Nay: 0

Motion: Approved

C. CSF Funding Opportunities

Judy Morgan, External Affairs Chair/Jovanna Rohs, Chief Program Officer/Rob Whitten, Chief Executive Officer

1. Core Funding Academic Year 2024/2025 & 2025/2026 Update
Academic letters of intent (LOIs) closed on October 27, 2023. CSF received 85 LOIs. Of those requests, thirty organizations are not currently funded by the CSF. The two-year requests currently total \$46.9M for an anticipated two-year allocation of \$16.5M.
2. Capacity Building Awards
In a recent External Affairs Committee meeting a review of five applications was completed. Three applications were recommended for full funding, one application approved for partial funding and one was recommended for declination.

Dir. Morgan brought forth a motion by the External Affairs Committee for approval of the following projects for the amounts not to exceed the total awarded amount:

Organization	Project Title	Length	Total Award
Frontier Schools	Capacity Building Through Mental Health Continuing Education	2 years	\$60,830
Hickman Mills, C-1 School Dist.	Restorative Practices: An Organizational & Community Paradigm Shift	3 Years	\$300,000
Pro Deo Youth Center	Amplify Acute Prevention Services for Underserved Teens	2 Years	\$129,000
Warriors' Best Friend Foundation	Measuring the Impact a Facility Dog has on Students at Central High School	1 Year	\$25,000

First: Dir. Morgan
Aye: 6

Second: Brian Kaberline
Nay: 0

Motion: Approved

3. Collaboration Awards

The External Affairs Committee met with four organizations that were invited to apply and present their projects for collaborative funding consideration. One project will continue discussions with CSF staff, one project was recommended for declination and two projects are recommended for full funding.

Dir. Morgan brought forth a motion by the External Affairs Committee for approval of the following projects for the amounts not to exceed total award as follows:

Project	Year 1	Year 2	Year 3	Year 4	Total
Safe babies Court Team	\$674,792	\$666,317	\$599,435	\$58,987	\$1,998,631
Connected Communities-Thriving Families	\$400,000	\$400,000	\$400,000		\$1,200,000
Total	\$1,074,792	\$1,066,317	\$999,435	\$58,987	\$3,198,631

First: Judy Morgan
Aye: 6

Second: Amy Harris
Nay: 0

Motion: Approved

4. Funding Activity – Update

- As a follow-up to the Board approved funding of the 25% cash match, CSF will release payments the week of November 20, 2023
- The one-time technology applications are now open through December 8, 2023. The first five awards are in progress and total \$165k.

V. Strengthening Partners

Judy Morgan, External Affairs Chair/Katherine Rivard, Program Officer

Behavioral Health Workforce Symposium

Ms. Rivard shared that the CSF co-sponsored the Behavioral Health Leadership Summit with the Jackson County Community Mental Health Fund (JCCMHF) on Friday, October 27, 2023, at the Kauffman Foundation. The symposium focused on the need for services which far exceed the current capacity in the community. The day consisted of small group work to put forth ideas to address the need for service. Some of the ideas shared were as follows.

- Financial assistance for those pursuing a career in behavioral health.
- Earlier exposure to students regarding careers in the mental health field
- Increased flexibility for those working in the field such as part-time and job-sharing options to improve retention.
- Funders allow for flexible use of funds by organizations to meet the needs of the populations they serve.

The comments were all captured and are being compiled by the JCCMHF. The JCCMHF and CSF staff will then convene to review and discuss next steps.

- VI. Honoring Community
Judy Morgan, External Affairs Chair/Rob Whitten, CEO

Jackson County Public Health

CSF continues to put work into the Eastern Jackson County community health improvement plan. This plan encompasses all areas in Jackson County, apart from Independence and Kansas City, as they have their own public health organizations. The two areas of focus being targeted are mental health and economic stability/affordable housing. CSF and Cornerstones of Care are co-leading the mental health lab with the team from Jackson County Public Health.

- VII. Optimizing Organization
Amy Harris, Internal Affairs Chair/Rob Whitten, CEO/Jovanna Rohs, CPO

- A. CSF Relocation

CSF has relocated, with a very minor punch list of items to be completed.

- B. Organization Updates

Two positions, a Director of Impact, and an Operations Manager, are currently posted to NP Connect and on the CSF website. A target start date for these positions is Q1 2024.

- C. Grant Management Request for Proposal (RFP)

The RFP was released on November 1, 2023. A vendor call is scheduled for November 17, 2023, with four vendors participating. RFP responses are due December 8, 2023.

- D. GEO: Change Leaders in Philanthropy

The Grantmakers for Effective Organizations are convening the sixth cohort of the Change Leaders in Philanthropy Fellowship. Dr. Rohs was recently informed she had been accepted into the fellowship. This eleven-month, twenty peer cohort will explore what it takes to lead transformation within organizations, particularly in the areas of equitable and intentional giving.

- E. Strategic Agenda Refresh

Members were reminded that a board work session will be held in lieu of a January board meeting. During this time, a strategic agenda refresh session will be held and facilitated by Alana Muller.

- VIII. Old/New Business Jessica Ramirez, Board Chair
There was no old or new business discussed.

- IX. Director and Guest Comments Jessica Ramirez, Board Chair

Dir. Ramirez complimented staff for their relocation efforts. She expressed appreciation for board support in approving the plan for the community space and looks forward to its utilization. She would like to discuss naming opportunities for

the space with the board, thinking of those original individuals who worked to establish the CSF.

For the benefit of current meeting guests, Mr. Whitten explained that the CSF Community Room can accommodate multiple configurations. It can accommodate tables and chairs for fifty-eight. There are TVs, and an AV system including cameras and microphones for in-person or virtual meetings.

Dir. Kaberline affirmed the work that went into the relocation and the creation of the Community Room, but also commended the work in providing funding to partners that was not interrupted during the relocation.

Claire Terrebonne of Jackson County CASA
As part of one of the organizations approved for collaborative funding, she shared that CSF continues to be "game-changers."

X. Closed Session – Approval of Prior Closed Session Minutes

The following motion was made:

"I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under RSMO Section 610.021, subsection 13, for the purpose of discussing HR practice, potentially including employee personal information."

First: Judy Morgan Second: Amy Harris Motion: Approved
Aye: Amy Harris, Brian Kaberline, Meg McCall, Judy Morgan, Ajia Morris, Jessica Ramirez

The meeting was closed at 3:26 p.m. on November 16, 2023.

A motion was made to come back into open session.

First: Judy Morgan Second: Amy Harris Motion: Approved
Aye: Amy Harris, Brian Kaberline, Meg McCall, Judy Morgan, Ajia Morris, Jessica Ramirez

The meeting came out of closed session at 4:02 p.m. on November 16, 2023

XI. Adjournment

The meeting was adjourned at 4:03 p.m.

Respectfully submitted: Sue Richter



Judy Morgan, Secretary

Next Meeting: February 15, 2024