



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors Meeting Minutes

Penntower

3100 Broadway, Suite 130, Kansas City, MO 64111

Thursday, October 26, 2023 – 2:30 p.m.

Board Members Present:

Jessica Ramirez (Chair)
Amy Harris (Vice-Chair)
Judy Morgan (Secretary)
Brian Kaberline
Meg Mcall
Ann Mesle

Board Members Absent:

Ajia Morris (Treasurer)
Monica Meeks

Guests, Affiliations

Amy Couture, Rose Brooks
Wakisha Briggs, Bridge Leadership Academy
Jim Giles, University Health
Chad Harris, Cornerstones of Care
Kathleen Holmes, Children's Center for the Visually Impaired
Anne Rauth
Claire Terrebonne, Jackson County CASA

Staff Present:

Rob Whitten (CEO)
Seth Baker
Shannon Dupree
Sue Richter
Katherine Rivard
Jovanna Rohs
Moji Shogbamimu
Bernadette Spooner Thompson

- I. Call to Order Jessica Ramirez, Chair

The Children's Services Fund of Jackson County (CSF) board meeting was called to order at 2:30 p.m.

- II. CSF Board Members Roll Call and Guest Introductions Jessica Ramirez, Chair

Roll call was taken, and guests were invited to introduce themselves.

III. Review and Approval of Meeting Minutes Jessica Ramirez, Chair

- A. Dir. Ramirez called for a motion to approve or comment regarding changes to the September 27, 2023, board meeting minutes circulated in the board packet. There were no changes forthcoming.

A motion was made to approve the September 27, 2023, board meeting minutes.

First: Judy Morgan Second: Ann Mesle Motion: Approved
Aye: 5 Nay: 0
(Note: Director Harris was not available for this vote.)

- B. Proposed Agenda Jessica Ramirez, Chair
There were no comments regarding needed changes to the proposed agenda.

IV. Investing in Children

- A. CSF Funding Opportunities
Judy Morgan, External Affairs Chair/Rob Whitten, CEO

1. Core Funding Calendar Year 2024
Following extensive review by the External Affairs Committee, Dir. Morgan indicated that the committee was recommending the board approve the proposed calendar year 2024 funding slate, as presented in the board packet. This slate represents 72 organizations and 86 projects for a total of \$15,658,730.

The External Affairs Committee made a motion to approve Calendar Year Funding for \$15,658,730.

First: Committee Second: Judy Morgan Motion: Approved
Aye: 5 Nay: 0
(Note: Director Harris was not available for this vote.)

2. Core Funding 2023 – 25% Cash Match Release
In response to an anticipated CSF surplus for 2023 and in light of several recent changes by other local funders, the External Affairs Committee recommended a release of the cash match obligation for currently funded programs, with \$2,760,961 for the 2023 calendar year contracts and \$1,374,179 for the 2023-2024 academic year contracts.

The External Affairs Committee made a motion to approve a one-time release of the cash match by the CSF totaling \$4,135,140.

First: Committee Second: Judy Morgan Motion: Approved
Aye: 5 Nay: 0
(Note: Director Harris was not available for this vote.)

3. Capacity Building: One Time Technology Funding Opportunity
CSF staff recommend that the board approve a one-time technology funding opportunity with an application window from November 1, 2023, through December 8, 2023. The award would carry a project cap of \$35k, based on submission of receipts for expense reimbursement.

A motion was made to approve a one-time technology funding opportunity, not to exceed \$2,000,000 and with a project cap per requestor at \$35,000.
First: Judy Morgan Second: Ann Mesle Motion: Approved
Aye: 5 Nay: 0
(Note: Director Harris not available for this vote.)

4. Collaboration Opportunity: Child Abuse Roundtable
Mr. Whitten brought forward a request for the board to approve a special funding request of \$85k to provide one year of support in 2024 for the Child Abuse Roundtable. This award would support a part-time coordinator, administrative and social media support, rebranding of the roundtable, website updates, and special events hosted by the roundtable.

In response to questions, it was explained that CSF has provided \$10k in funding to this group for each of the past three years. Due to the loss of funds from other local funders, the roundtable relies on dues from member non-profits, with the majority of the cost for this work taken on by The Children's Place. This award would also be based on a request for reimbursement basis by the Roundtable upon submission of receipts. A motion was made to award \$85,000 to the Kansas City Child Abuse Roundtable for 2024, based on receipts submitted for reimbursement.
First: Ann Mesle Second: Judy Morgan Motion: Approved
Aye: 6 Nay 0

Collaboration Applications

There are currently four applications in the queue ready to present to the External Affairs Committee for review. If fully funded this would total \$7.9M over three years.

5. Core Funding: Academic Year 2024/2025 and 2025/2026 Update
Letters of Intent (LOIs) for Academic year funding opened on October 2, 2023, and will close October 27. The Greater Kansas City Community Foundation will compile the LOIs for CSF review by November 3, 2023. Invitations to apply will be extended on December 4, 2023. It is anticipated that a slate will be presented to the Board for approval at the April 2024 meeting.

B. Financial Report – September 2023 Moji Shogbamimu, Chief Financial Officer

A review of the September 2023 financials circulated in the board packet was completed with the following highlights:

Revenue

Category	2023 YTD	Budget
Sales Tax Revenue	\$18.6M	\$25M
Investment Income	\$323k	\$300k
Interest Income (From State of MO)	\$17	
Total Revenue	\$18.9M	\$25.3M

Program Support

Core Funding	\$9.5M	\$16.4M
Capacity Building	\$41k	\$3M
Collaboration	\$31k	\$3M
Total Program Support	\$9.5M	\$22.4M

Operating and Overhead

Category	2023 YTD	Budget
Personnel	\$667k	\$1.8M
Professional Contracts	\$166k	\$301k
Administration	\$26k	\$94k
Occupancy	\$38k	\$218k
Professional Insurance	\$21k	\$49k
Technology	\$4k	\$39k
Transportation	\$1k	\$5k
Depreciation	\$8k	\$29k
Operating & Overhead	\$932k	\$2.5M
Total Expense	\$10.5M	\$24.9M

There were no atypical expenses reported for this period, and all expenses remain underbudget. The board was reminded that the 2023 budget included many estimates due to the unknown impacts of CSF reauthorization.

2023 Financial Position

Assets (9.30.23)		\$23.1M
-Cash	\$ 5.6M	
-Investments	\$17.5M	
Liabilities		
-Contracts (2023)	\$ 4.4M	
-Contracts (2024)	\$ 2.8M	
-Capacity Building	\$ 4.4M	
Net Assets		\$ 11.5M

There was a question regarding what the percentage of overhead would be after the move. In response it was stated that overhead for 2024 totals approximately nine percent. Overhead is divided into program overhead at seven percent, and administrative overhead at two percent.

C. 2024 Budget Update

A brief overview of the 2024 budget was presented, with a line-by-line review scheduled for the next Internal Affairs Committee meeting on October 30, 2023.

Revenue/Program Support

Category	2023 Budget	2024 Budget
Tax Revenue	\$25M	\$32M
Investment Income	\$300k	\$337k
Interest Income (From State of MO)		
Total Revenue	\$25.3M	\$32.3M

Program Support

Category	2023 Budget	2024 Budget
Core Funding	\$16.4M	\$22.3M
Capacity Building	\$3M	\$4M
Collaboration	\$3M	\$3M
Special Projects (Staff & Board Initiated)		\$500k
Total Program Support	\$22.4M	\$29.3M

Operating and Overhead

Category	2023 Budget	2024 Budget
Personnel	\$1.8M	\$2.2M
Professional Contracts	\$301k	\$441k
Administration	\$94k	\$105k
Occupancy	\$218K	\$202k
Professional Insurance	\$49k	\$49k
Technology	\$39k	\$22k
Transportation	\$5k	\$8k
Depreciation	\$29.5k	\$48k
Operating & Overhead	\$2.5M	\$3.1M
Total Expense	\$24.9M	\$32.3M

Operating & Overhead was reported at 9.5%, with 7.3% for programming and 2.2% administrative.

A final financial note: Board members were advised that the 990 will be circulated to each member for review, prior to submission to the IRS.

V. Strengthening Partners

Judy Morgan, External Affairs Chair/Rob Whitten, CEO

Workforce Symposium (in partnership with the JCCMHF)

CSF is co-sponsoring the Behavioral Health Leadership Summit on Friday, October 27, 2023, from 9 a.m. until 3:30 p.m. at the Kauffman Foundation.

VI. Honoring Community

Judy Morgan, External Affairs Chair/Rob Whitten, CEO

Jackson County Public Health

CSF continues to put work into the Eastern Jackson County Community health improvement plan. CSF is co-leading the mental health lab with Cornerstones of Care.

VII. Optimizing Organization

Amy Harris, Internal Affairs Chair/Rob Whitten, CEO

A. CSF Relocation

CSF is scheduled to relocate to 2345 Grand on November 1, 2023.

B. Organization Updates

Two positions, a Director of Impact and an Operations Manager, are currently posted to NP Connect.

C. Grant Management RFP

The RFP is scheduled for release on November 1, 2023, with proposals due on December 8, 2023, and vendor demos the week of January 8, 2024. It is anticipated that this project will be brought to the board for approval in January 2024. There are dollars earmarked for this project in the 2024 budget.

D. KVC – 2023 Values Driven - Partner's Award

The CSF along with St. Louis County CSF and Boone County CSF were recognized by KVC with this award.

VIII. Old/New Business

Jessica Ramirez, Board Chair

There was no old or new business discussed.

IX. Director and Guest Comments

Jessica Ramirez, Board Chair

Guests shared their appreciation for the recent funding awards, Dir. Ramirez thanked guests for their willingness to attend these meetings, particularly knowing how busy their schedules were.

X. Closed Session – Approval of Prior Closed Session Minutes

The following motion was made:

