



## Board of Directors Meeting Minutes

Thursday, March 14, 2024 - 10:00 a.m.  
Special Meeting - Virtual

Board Members Present:

Jessica Ramirez (Chair)  
Amy Harris (Vice-Chair)  
Judy Morgan (Secretary)  
Brian Kaberline  
Meg McCall

Board Members Absent

Monica Meeks  
Ajia Morris (Treasurer)

Staff Present:

Rob Whitten (CEO)  
Seth Baker  
Kia Cannon  
Celeste Ortiz  
Sue Richter  
Katherine Rivard  
Jovanna Rohs  
Moji Shogbamimu

- I. Call to Order Jessica Ramirez, Chair

The Children's Services Fund of Jackson County (CSF) meeting was called to order at 10:01 a.m.

- II. CSF Board Members Roll Call/Guest Introductions Jessica Ramirez, Chair

Roll call was taken, with no guests in attendance at this meeting.

- III. Review Proposed Agenda Jessica Ramirez, Chair

There were no comments regarding changes to the proposed agenda.

- IV. Invest in Children

A. Financial Position as of 2/29/24

Assets	\$26.3M
Cash	\$6.3M
Investments	\$20M
Contracts (2024)	\$17.5M
Capacity Building	\$4.6M
Collaboration	\$3.2M
Technology	\$1.9M
Net Assets	(\$840k)

B. CSF Funding Opportunities - Judy Morgan, External Affairs Chair/Jovanna Rohs, Chief Program Officer

a. Capacity Building Funding

The board originally envisioned \$3M funding per year over 3 years totaling \$9M for Capacity Building programs. The current cycle includes 12 applications that have been reviewed by CSF staff. Six were recommended for full funding, 1 needing revision before consideration, and 5 recommended for declination. The total funding request is \$397.5k over three years.

Dir. Morgan brought forth a motion by the External Affairs Committee for approval of the following projects for the amounts not to exceed the total awarded amount:

Organization	Project Title	Length	Total Award
Camp Encourage	DEIB Initiative	1 Year	\$4,000
Center for Conflict Resolution (CCR)	Organization Capacity & Strategic Improvement Project	1 Year	\$48,160
Children of Incarcerated Parents (C.O.I.P.)	Children of Incarcerated Parents- That's Us	1 Year	\$32,500
Empowering Parents Kansas City	Completion of Crisis Prevention Training for Parent Aids	2 Years	\$42,000
Front Porch Alliance (FPA)	Org. Capacity Building to Increase Program Evaluation	3 Years	\$195,000
Greater KC LINC, Inc.	Caring Communities Metrics & Practice Capacity Building	1 Year	\$75,864

First: Dir. Morgan      Second: Dir. Harris      Motion: Approved  
 Aye: 5                      Nay: 0

b. Collaboration Funding

The School Smart KC Project titled System of Care for School- Based Mental Health Services to total \$3.7M over 3 years, with 10 program partners.

Dir. Morgan brought forth a motion by the External Affairs Committee for approval of the following project for the amount not to exceed the total awarded amount:

Organizations	Project Title	Length	Total Award
School Smart KC	System of Care for School-Based Mental Health Services	3 Years	\$3.7M

First: Dir. Morgan      Second: Dir. Ramirez      Motion: Approved  
 Aye: 5                      Nay: 0

- c. Core Funding: Academic Year 2024-2025 & 2025-2026 Update  
CSF received 85 Letters of Intent (LOIs) last fall totaling \$46.9M for this Core Funding opportunity. Staff reviewed and narrowed LOI field down to 53 projects from 46 organizations totaling \$28.3M. Goal is board approval of final slate of programs for this opportunity in April. The current planned allocation of funding is \$16.6M over 2 years. Considering strong cash position/reserves, Mr. Whitten indicated he may ask the Board to exceed that amount and consider an investment of \$23.5M over that same two-year period.

V. Optimize Organization- Rob Whitten, CEO.

A. Grantmaking Software Selection

In November 2023, staff sent RFPs to ten potential grantmaking software vendors, with CSF receiving responses from four vendors. Three vendors were advanced following review of their responses and completed demos of their software for staff. The CSF team has done extensive due diligence with two vendors as viable options. Vendor of choice selected based on cost, with a significant price point between the two vendors.

Based on staff review and discussion and reference checks, Fluxx is being recommended as the vendor of choice for this project. Engagement would be a three-year contract with an annual subscription of \$60k. In addition, there would be a one-time fee for onboarding services of \$78k. In year one, the total cost of Fluxx with 15% contingency added is \$159k pending the legal review of the proposed SOW/MSA.

[Dir. Morgan made a motion to contract with Fluxx to provide grant management software per the terms outlined above.](#)

First: Dir. Morgan                      Second: Dir. Kaberline                      Motion: Approved  
Aye: 5    Nay: 0

B. HR Support Engagement: OMNI

As shared in a prior meeting, OMNI was engaged to perform an HR assessment. OMNI also provided options for ongoing HR support, including complete outsourcing, a membership arrangement with access to training and support, or an on-going consulting relationship billed hourly. An annual membership with OMNI is a cost of \$3k and includes 10 hours of HR support. Additional consulting hours would have a fee of \$175/hour with options of project-based billing and a dedicated consultant. Mr. Whitten outlined a plan to engage OMNI in a hybrid arrangement leveraging both the membership and consulting options for the remainder of 2024, and a cost of approximately \$22,000. The current 2024 budget for HR services is \$5k.

C. Board Survey

Mr. Whitten noted the board should expect to see a survey in late March.

VI. Honor Community- Rob Whitten, CEO



- A. United Way of Greater Kansas City- KC Strong Fund  
As a follow-up to informal conversation during the February Board meeting following the shooting at the Super Bowl parade, Mr. Whitten recommended that the CSF Board of Directors consider a contribution to the United Way of Greater Kansas City-KC Strong Fund which was established following the incident. If CSF were to contribute, the dollars would be restricted to align within CSF guidelines and CSF would request reports from United Way on disbursements.

Dir. Morgan brought forth a motion recommending approval of CSF contribution to KC Strong fund not to exceed \$75k.

First: Dir. Morgan                      Second: Dir. McCall                      Motion: Approved  
Aye: 5    Nay: 0

- VII. Adjournment  
The meeting was adjourned at 11:08 a.m.

*Respectfully submitted: Kia Cannon*

  
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Judy Morgan Secretary

Next Meeting: April 18, 2024, at 2:30p.m. CST - CSF Community Room

*Reminder: CSF Open House: Thursday March 14, 2024, 4:00-6:00 p.m.*