



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors Meeting Minutes

CSF Community Room
2345 Grand Blvd. Suite 1450, Kansas City, MO 64108
Thursday, February 15, 2024 – 2:30 p.m.

Board Members Present:

Jessica Ramirez (Chair)
Amy Harris (Vice-Chair)
Judy Morgan (Secretary)
Ajia Morris (Treasurer)
Brian Kaberline
Meg McCall
Monica Meeks

Staff Present:

Rob Whitten (CEO)
Seth Baker
Kia Cannon
Shannon Dupree
Celeste Ortiz
Sue Richter
Katherine Rivard
Jovanna Rohs
Moji Shogbamimu
Bernadette Spooner Thompson

Guests, Affiliations

Cheryl Costabile, KVC Missouri

- I. Call to Order Jessica Ramirez, Chair

The Children's Services Fund of Jackson County (CSF) meeting was called to order at 2:31 p.m.

- II. CSF Board Members Roll Call and Guest Introductions Jessica Ramirez, Chair

Roll call was taken, and guests were invited to introduce themselves.

- III. Review and Approval of Meeting Minutes Jessica Ramirez, Chair

- A. Dir. Ramirez called for a motion to approve or make comments regarding changes to the November 16, 2023, board meeting minutes circulated in the board packet. There were no changes forthcoming.

A motion was made to approve the November 16, 2023, board meeting minutes.

First: Judy Morgan Second: Brian Kaberline Motion: Approved

Aye: 5 Nay: 0

(Note: Directors Morris and Harris were not available for this vote.)

B. Proposed Agenda

Jessica Ramirez, Chair

There were no comments regarding needed changes to the proposed agenda.

IV. Invest in Children

A. Financial Report

Ajia Morris, Treasurer/Moji Shogbamimu, Chief Financial Officer

A review of the financials circulated in the board packet was completed with the following highlights from YTD 2023 and Jan 2024:

YTD 2023

Revenue- 2023 YTD

Category	2023 YTD	Budget
Tax Revenue	\$26.8M	\$25M
Investment Income	\$522.7k	\$300k
Interest Income (From State of MO)	\$310	
Total Revenue	\$27.3M	\$25.3M

Program Support

Core Funding	\$18.8M	\$16.4M
Capacity Building	\$329k	\$3M
Collaboration	\$123.2k	\$3M
Total Program Support	\$19.3M	\$22.4M

Operating and Overhead

Category	2023 YTD	Budget
Personnel	\$996.4k	\$1.8M
Professional Contracts	\$212.5k	\$301k
Administration	\$43.3k	\$94k
Occupancy	\$50.4k	\$218.1k
Professional Insurance	\$21.2k	\$49.2k
Technology	\$11k	\$39k
Transportation	\$2.3k	\$5k
Depreciation	\$16.4k	\$29.5k
Operating & Overhead Total	\$1.4M	\$2.5M
Total Expense	\$20.7M	\$24.9M

- Under budget in all operating and overhead for 2023.

Financial Position as of 12/31/23 YTD

Assets	\$23.3M
<i>Cash</i>	\$5.7M
<i>Investments</i>	\$17.5M
Contracts (2023)	\$975k
Contracts (2024)	\$19M
Capacity Building	\$4.1M
Net Assets	(\$806k)

January 2024

Revenue

Category	January 2024	2024 Budget
Tax Revenue	\$2.9M	\$32M
Investment Income	\$9.4k	\$337k
Interest Income		
Total Revenue	\$2.9M	\$32.3M

Program Support

Core Funding	\$3k	\$22.3M
Capacity Building	\$13k	\$3.5M
Collaboration	\$17.5k	\$3M
Special Projects		\$500k
Total Program Support	\$33.4k	\$29.3M

Operating & Overhead

Category	January 2024	Budget
Personnel	\$106.3k	\$2.2M
Professional Contracts	\$12.4k	\$441k
Administration	\$6.3k	\$104.5k
Occupancy	\$4k	\$201.7k
Professional Insurance		\$49.2k
Technology	\$126	\$22k
Transportation		\$7.5k
Depreciation	\$3.7k	\$48k
Operating & Overhead Total	\$132.8k	\$3.1M
Total Expense	\$166.3k	\$32.3M

Financial Position as of 1/31/24

Assets	\$24.4M
<i>Cash</i>	\$6.9M
<i>Investments</i>	\$17.5M
Contracts (2023)	\$974.9k
Contracts (2024)	\$19M
Capacity Building	\$4.1M
Net Assets	(\$330k)

B. 2023 Audit Update

- a. Met with auditors from CBIZ in January 2024, including new audit manager Jessie Kelly. Field work for the audit is scheduled for week of April 8, 2024.
- b. The Board was reminded that a new audit manager had been requested by the Board as part of the new three-year engagement with CBIZ.

C. CSF Funding Opportunities

Judy Morgan, External Affairs Chair/Jovanna Rohs, CPO/Rob Whitten, CEO
Core/Academic Funding Year 2024/2025 & 2025/2026 Update

1. Core Funding: Academic Year - CSF received 85 LOIs totaling \$46.9M. Partner Conversations with organizations are currently underway this month. Pool narrowed down by scoring/review process by CSF staff to 53 projects from 46 organizations totaling \$28.3M. Target for BOD Approval of Final Slate in April with an anticipated two-year allocation of \$16.5M after conversations with external affairs committee.
2. CSF hosting info sessions in March regarding Core Funding: Calendar Year 2025-26 LOI, which opens 4.1.24 and closes 4.26.24. Invitations to apply are scheduled for 6.3.24, with Partner Conversations starting week of 8.12.24. Target for Board approval of final slate of candidates in October with an anticipated two-year allocation of \$33M after conversations with External Affairs committee.
3. Capacity Building - There are 39 current projects and 12 pending applications with a total potential investment of \$6.4M and a planned investment of \$9M over 3 years. External Affairs will review pending requests.
4. Collaboration Awards
One project is ready for application and one project will continue discussions with CSF staff for development support.

5. Capacity Through Technology
The board approved \$2M for this opportunity with a project cap of \$35k. Seventy awards have been made totaling \$2.1M. Trend from prior utilization shows actual spend should not exceed limit set by board.

V. Strengthen Partners
Judy Morgan, External Affairs Chair/Rob Whitten CEO

- A. Behavioral Health Workforce Symposium
CSF co-sponsored the Behavioral Health Leadership Summit with the Jackson County Community Health Fund (CMH) on Friday, October 27, 2023, at the Kauffman Foundation. A follow-up session is scheduled for April 12th (9am-12pm) in the CSF Community Room to explore the feedback received and to discuss next steps.
- B. Partner Survey
CSF staff are working to launch a partner survey by the end of February. Two surveys planned, one detailed and one for anonymous feedback.

VI. Honor Community
Judy Morgan, External Affairs Chair/Rob Whitten, CEO

- A. Jackson County Public Health
CSF continues to put work into the Eastern Jackson County Community health improvement plan as the process enters year two. This plan encompasses all areas in Jackson County, apart from Independence and Kansas City, as they have their own public health organizations. The two areas of focus being targeted are mental health and economic stability/affordable housing. CSF is co-leading the mental health lab with Cornerstones of Care.
- B. CSF Community Room Utilization
In addition to hosting BOD meetings, we will be opening space for partners and community members to use for training, retreats, symposiums, and so on. CSF staff working to get content on CSF website, and will promote at CSF Open House, along with Community Room guidelines with guidance from attorney.
- C. CSF Open House
Thursday March 14th 4-6pm in CSF Community Room. Invites via mail list, LinkedIn, and website.

VII. Optimize Organization
Amy Harris, Internal Affairs Chair/Rob Whitten, CEO

A. Organizational Updates

Kia Cannon is the new Operations Manager as of January 30th. Jane Mosley has accepted the position of Director of Impact and will start in March. Director of DEIB interviews slated for February 28th.

B. Grant Management Request for Proposal (RFP)

Received RFPs from 4 out of 8 vendors solicited. Focus to 3 vendors, with software demos performed. Two vendors are still under consideration, but there is a large price difference between two. CSF staff are still having conversations with potential preferred vendor and checking references. Goal is to make a recommendation at April BOD meeting for approval of grant management software solution.

C. OMNI: HR Assessment

As a follow-up to prior discussion, OMNI has been engaged to complete an assessment of CSF HR functions and needs. The assessment is estimated to take 15 hours or less, at a cost not to exceed \$2.7k. The report will focus on short- and long-term recommendations. OMNI has two potential scenarios for long-term HR support.

D. Strategic Agenda Refresh

Staff will continue efforts to refresh the Strategic Agenda as a follow-up to the Board's work session in January.

VIII. Old/New Business

Jessica Ramirez, Chair

Discussion and thoughts about collaboration with community leaders regarding the Kansas City Chiefs parade shooting that occurred yesterday 2.14.24 at Union Station.

IX. Director/Guest Comments - None

X. Adjournment

The meeting was adjourned at 3:53 p.m.

Respectfully submitted: Kia Cannon



Judy Morgan, Secretary

Next Meeting: March 14, 2024, at 10:00am CST via Zoom