



**CHILDREN'S
SERVICES
FUND**
OF JACKSON COUNTY

Board of Directors Meeting Minutes

Thursday, April 18, 2024 – 2:00 p.m.

CSF Community Room
2345 Grand Blvd, 14th Floor, Kansas City, MO 64108

Board Members Present:

Jessica Ramirez (Chair)
Judy Morgan (Secretary)
Ajia Morris (Treasurer)
Brian Kaberline

Board Members Absent:

Amy Harris (Vice-Chair)
Meg McCall
Monica Meeks

Staff Present:

Rob Whitten (CEO)
Russell Anderson
Kia Cannon
Shannon Dupree
Jane Mosley
Celeste Ortiz
Katherine Rivard
Jovanna Rohs
Moji Shogbamimu
Bernadette Spooner Thompson

Guest Affiliations:

Amy Couture, RoseBrooks
Katie Gehnt, MOCSA
Tahir Atwater, Jackson County CASA
Jim Giles, University Health
Sandy Hills, RoseBrooks
Tiffany Staley, Synergy Services
Rick Chambers, Center School District
Courtne Cain, CMHS
Samantah Sudduth, Preferred Family Healthcare
Deborah Mann, Emmanuel Child & Family Development Center
Anne Rauth, Peace Partnership
Angie Blumel, Jackson County CASA
Robert Cordell, Raytown School District
Claire Terrebonne, Jackson County CASA
Naomi Thompson, Peace Partnership
Cherly Costabile, KVC Missouri
Rory Munder, Burrell and CMHS

- I. Call to Order Jessica Ramirez, Chair

The Children's Services Fund of Jackson County (CSF) meeting was called to order at 2:34 p.m.

- II. CSF Board Members Roll Call/Guest Introductions Jessica Ramirez, Chair Roll call was taken, and guests were invited to introduce themselves.

III. Review and Approval of Meeting Minutes Jessica Ramirez, Chair

A. Dir. Ramirez called for a motion to approve or make comments regarding changes to the February 15, 2024, and March 14, 2024, board meeting minutes circulated in the board packet. There were no changes forthcoming.

A motion was made to approve the February 15, 2024, board meeting minutes.

First: Dir. Morgan Second: Dir. Kaberline Motion: Approved
 Aye: 4 Nay: 0

A motion was made to approve the March 14, 2024, board meeting minutes.

First: Dir. Morgan Second: Dir. Kaberline Motion: Approved
 Aye: 4 Nay: 0

B. Proposed Agenda Jessica Ramirez, Chair
 There were no changes to the proposed agenda.

IV. Investing in Children

A. Partner Spotlight: Jackson County CASA - Angie Blumel, Claire Terrebonne, and Tahir Atwater discussed some of the new initiatives at Jackson County CASA (Court Appointed Special Advocates). The team discussed the priorities and plans of the CASA programming and presented statistics demonstrating the positive impact a CASA volunteer/team can make for a child while in foster care.

B. Financial Report- Ajia Morris, Treasurer/Moji Shogbamimu, Chief Financial Officer

A review of the financials circulated in the board packet was completed with the following highlights from February and March 2024:

February 2024
 Revenue/Program Support

Category	February 2024	2024 Budget
Tax Revenue Received	\$5.4M	\$32M
Investment Income	\$117k	\$337k
Interest Income		
Total Revenue	\$5.6M	\$32.3M
Core Funding	\$1M	\$22.3M
Capacity Building	\$71k	\$3.5M
Collaboration	\$111k	\$3M
Community Projects		\$500k
Program Support (Total)	\$1.2M	\$29.3M

Operating & Overhead

Category	February 2024	2024 Budget
Personnel	\$218k	\$2.2M
Professional Contracts	\$31k	\$441k
Administration	\$9k	\$104.5k
Occupancy	\$18k	\$201.7k
Professional Insurance	\$12k	\$49.2k
Technology	\$1398	\$22k
Transportation		\$7.5k
Depreciation	\$7k	\$48k
Operating & Overhead	\$296.8k	\$3.1M
Total Expense	\$1.5M	\$32.2M

March 2024

Revenue/Program Support

Category	March 2024	2024 Budget
Tax Revenue Received	\$8.2M	\$32M
Investment Income	\$137k	\$337k
Interest Income		
Total Revenue	\$8.4M	\$32.3M
Core Funding	\$2M	\$22.3M
Capacity Building	\$106k	\$3.5M
Collaboration	\$220k	\$3M
Community Projects	\$75k	\$500k
Program Support (Total)	\$2.4M	\$29.3M

Operating & Overhead

Category	February 2024	2024 Budget
Personnel	\$349k	\$2.2M
Professional Contracts	\$43k	\$441k
Administration	\$17k	\$104.5k
Occupancy	\$36k	\$201.7k
Professional Insurance	\$14k	\$49.2k
Technology	\$4k	\$22k
Transportation	\$185	\$7.5k
Depreciation	\$11k	\$48k
Operating & Overhead	\$474k	\$3.1M
Total Expense	\$2.9M	\$32.2M

CSF Financial Position as of 3/31/24

Assets	\$26.3M
<i>Cash</i>	\$6.3M
<i>Investments</i>	\$20M
Contracts (2024)	\$16.5M
Tech Grant	\$1.6M
Capacity Building	\$4.5M
Net Assets	\$533k

C. 2023 Audit Update

Auditors from CBIZ MHM were on site at the CSF office the week of April 8, 2024, to complete the audit for 2023. Auditors will meet with the Internal Affairs committee on May 13th, 2024, and the audit is scheduled to be presented for acceptance at the May 2024 Board Meeting.

D. CSF Funding Opportunities Judy Morgan, External Affairs Chair/Jovanna Rohs, CPO

i. Core Funding Academic Year 2024/2025 & 2025/2026

The External Affairs committee met to review staff recommendations for the Core Funding: Academic Year opportunity. Summaries of partner projects and a proposed funding slate were circulated with the board packet. The Fund initially received 86 LOI's totaling about \$46M in funding requests. Today's action will consider 53 projects from 45 different organizations. The board originally slated \$17M for this round, but with the amount of applications and the cash reserve, the recommendation is to fund approximately \$24M for the two-year cycle. Mr. Whitten discussed how CSF will not have the same reserve to provide these amounts of requested funding indefinitely. Mr. Whitten wanted to bring this fact to the attention of both the Board and our partners as it relates to long-term sustainability.

One caveat is that the External Affairs committee has discussed funding for agencies and projects that have a tuition component. This topic will be discussed further by the committee and brought to the full board for further action in the near future.

A motion was made to approve the Core Funding Academic Year Slate for 2024/2025 & 2025/2026 academic years not to exceed \$11,742,239 in Year 1 and \$11,751,635 in Year 2 for a total of \$23,493,874.

First: Dir. Morgan
Aye: 4

Second: Dir. Kaberline
Nay: 0

Motion: Approved

ii. Core Funding: Calendar Year 2025/2026 Update.

The LOI for Core Funding: Calendar Years 2025 and 2026 is currently open and will close on 4.26.24. Invitations to move forward will be issued on 6.3.24 with Partner Conversations starting the week of 8.12.24. The target for Board approval of final

slate of candidates is October with an anticipated two-year allocation of \$33M. As of today, there are 14 LOIs submitted and 61 in progress.

- iii. Capacity Building/Collaboration Funding Update
There are 45 current Capacity Building projects and 20 pending submitted applications with a total potential investment of \$9M over 3 years. The External Affairs committee will meet next month to review pending applications with a goal of bringing recommendations to the Board at the May 16th meeting. There are three current Collaboration projects active with a total investment of \$6.9M over 3 years. One additional Collaboration project is in the planning stages and will meet with the External Affairs committee in the coming months.

V. Strengthening Partners Judy Morgan, External Affairs Chair/Rob Whitten CEO

- A. Behavioral Health Workforce Symposium
On April 12th, the CSF co-hosted a follow up session to the workforce symposium that CSF co-sponsored with the Community Mental Health Fund last fall. There were approximately 40 participants and discussion topics included Training, Employee Wellness & Retention, Recruitment, and Specialized Services (Non-Traditional Therapy). Ideas from the session will be synthesized for further action.
- B. Partner Survey
CSF launched two partner surveys in recent weeks. The Fund received 41 responses to Survey One, which asked a number of questions on a wide range of CSF operations, and 5 responses to Survey 2, which allowed for anonymous feedback. Mr. Whitten advised that past survey responses from partners have been around 65%, while this survey had a 40% response rate. The staff will review and use feedback to bring ideas and concerns forward.

VI. Honoring Community Judy Morgan, External Affairs Chair/Rob Whitten, CEO

- A. Mental Health KC Conference
The Fund is once again a sponsor of the annual Mental Health KC Conference, which will be held at Johnson County Community College on May 23rd & 24th, 2024. The organizers' goal is to have close to 1000 attendees at this conference.
- B. Community Assessment
Jane Mosley was introduced as the new Director of Impact. One of her first initiatives will be a Community Children's Services Assessment, formerly titled a Needs Assessment. The goal is to identify community assets and opportunities for improvement, using a strengths-based approach. Some of the goals of the assessment are to get a baseline of the state of children in Jackson County along with assessing the current systems and climate for children's mental and emotional health. This will include looking at data from various surveys, interviews, and reports. The goal of this project is to provide direction in setting future funding priorities.

- C. 2023 Impact Report
Impact report is in final edits and the board should have hard copies in the near future. In 2023 the Fund impacted over 52,000 children which is an increase from serving 46,000 children the prior year.
- D. CSF Community Room Utilization
Partners have been using the community room for various meetings, symposiums, trainings, and volunteer events. The Fund hosted an open house on March 14th with a successful turnout. Robin Winner and Sue Richter were presented with "CSF Champions of Children" awards at the event for their service to the CSF and the children of Jackson County.

Optimize Organization

Rob Whitten, CEO

- A. Organizational Updates
 - a. Russell Anderson is the new Director of Health Equity as of April 18th. This position will focus on DEIB internally as a first step, then focus on community health equity and disparities. The fund is now fully staffed.
 - b. Following last month's board action, CSF has signed a contract with Fluxx for grantmaking software. There is an implementation kick off next week with the team.
 - c. Mr. Whitten has executed a scope of work with OMNI around HR support for the Fund. This is in response to prior board action approving a membership agreement with OMNI for consulting, training, management tools, an employee crisis line, and an agreement for 15 hours of monthly HR support from OMNI consultant Tom Nagel.
 - d. Mr. Whitten noted 100% completion of CSF Board of Directors' survey. Mr. Whitten will discuss the results and findings with Director Ramirez initially, and will then share with the full board. This feedback will be used in planning future board meetings.
 - e. Mr. Whitten shared that Directors Harris, Kaberline, and Morris have been re-appointed to new three-year board terms by the County Executive.
 - f. Mr. Whitten recognized Seth Baker, Katherine Rivard, and Moji Shogbamimu for their five-year anniversaries with the Fund.
- B. Board Leadership
A proposed slate of officers for the upcoming board year was presented, as follows:
 - Jessica Ramirez, Chair
 - Amy Harris, Vice Chair
 - Ajia Morris, Treasurer
 - Judy Morgan, Secretary

Dir. Morgan brought forth a motion recommending approval of CSF Board of Directors leadership slate for the coming board year.

First: Dir. Morgan

Second: Dir. Kaberline

Motion: Approved

Aye: 4

Nay: 0

- VI. Old/New Business Jessica Ramirez, Chair
A. Dir. Morgan inquired about the KC Strong fund donation to the United Way that was approved by the board last month. Mr. Whitten advised the gift of \$75k was executed to the KC Strong fund and he has a call with United Way next week to finalize processes and get information on disbursement and allocation of funds.
- VII. Director and Guest Comments Jessica Ramirez, Chair
Various guests in attendance representing partner agencies thanked the fund for the newest funding round that was voted on today.
- VIII. Adjournment
The meeting was adjourned at 3:34 p.m.

Respectfully submitted: Kia Cannon



Judy Morgan, Secretary

Next Meeting: May 16, 2024, at 2:30p.m. CST – CSF Community Room