



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors' Meeting Minutes

CSF Community Room
2345 Grand Blvd, 14th Floor, Kansas City, MO 64108
Thursday, May 16, 2024 – 2:30 p.m.

Board Members Present:

Amy Harris (Vice-Chair)
Judy Morgan (Secretary)
Brian Kaberline
Meg McCall
Monica Meeks

Board Members Absent:

Jessica Ramirez (Chair)
Aija Morris (Treasurer)

Staff Present:

Rob Whitten (CEO)
Russell Anderson
Kia Cannon
Shannon Dupree
Celeste Ortiz
Katherine Rivard
Jovanna Rohs

Guest Affiliations:

Jim Giles, University Health
Kathleen Holmes, CCVI

I. Call to Order

Amy Harris, Vice-Chair

The Children's Services Fund of Jackson County (CSF) meeting was called to order at 2:33 p.m.

II. CSF Board Members Roll Call/Guest Introductions Amy Harris, Vice-Chair

Roll call was taken, and guests were invited to introduce themselves.

III. Review and Approval of Meeting Minutes Amy Harris, Vice-Chair

A. Dir. Harris called for a motion to approve or make comments regarding changes to the April 18, 2024, board meeting minutes circulated in the board packet. There were no changes forthcoming.

A motion was made to approve the April 18, 2024, board meeting minutes.
 First: Dir. Kaberline Second: Dir. McCall Motion: Approved
 Aye: 4 Nay: 0
 (Note: Director Morgan was not available for this vote.)

B. Proposed Agenda Amy Harris, Vice-Chair
 There were no changes to the proposed agenda.

IV. Investing in Children Amy Harris, Vice-Chair

A. Audit Presentation- Brent Wilson & Jessie Kelly, CBIZ MHM.
 Audit team completed on-site audit at CSF offices week of April 8th, 2024. Per recommendation by the Fund, a change was made in audit managers and the audit was led by Jessie Kelly this year. CBIZ team presented the audit results to CSF Internal Affairs Committee earlier this week, who recommended bringing audit findings to the full board for acceptance. A high-level review of what was shared with Internal Affairs was shared with the full board.

A motion was made to accept the 2023 audit of Children's Services Fund as performed by CBIZ.
 First: Dir. Kaberline Second: Dir. Morgan Motion: Approved
 Aye: 5 Nay: 0

B. Financial Report- Rob Whitten, Chief Executive Officer

A review of the financials circulated in the board packet was completed with the following highlights from April 2024:

April 2024 Revenue/Program Support

Category	April 2024 YTD	2024 Budget
Tax Revenue Received	\$10.9M	\$32M
Investment Income	\$147k	\$337k
Interest Income		
Total Revenue	\$11M	\$32.3M

Category	April 2024 YTD	2024 Budget
Core Funding	\$3.4M	\$22.3M
Capacity Building	\$270k	\$3.5M
Collaboration	\$1.1M	\$3M
Community Projects	\$97k	\$500k
Program Support (Total)	\$4.9M	\$29.3M

April 2024 Operating & Overhead

Category	April 2024 YTD	2024 Budget
Personnel	\$487k	\$2.2M
Professional Contracts	\$95k	\$441k
Administration	\$31k	\$104.5k
Occupancy	\$53k	\$201.7k
Professional Insurance	\$43k	\$49.2k
Technology	\$5k	\$22k
Transportation	\$1k	\$7.5k
Depreciation	\$15k	\$48k
Operating & Overhead	\$728k	\$3.1M
Total Expense	\$5.6M	\$32.2M

CSF Financial Position as of 4/30/24:

Assets	\$27M
<i>Cash</i>	\$7M
<i>Investments</i>	\$20M
Contracts (2024)	\$21M
Tech Grant	\$958k
Capacity Building	\$4.8M
Collaboration	\$6.8M
Net Assets	\$(6.6M)

- C. CSF Funding - Judy Morgan, External Affairs Chair/Jovanna Rohs, CPO
- a. Capacity Building Awards Q3 Start Date (7/1/24). There were:
- 20 applications were received last quarter.
 - 5 are being recommended for full funding.
 - 7 recommended for partial funding.
 - 3 recommended for revision/resubmission next quarter.
 - 1 being vetted for further discussion.
 - 4 recommended for declination

Organization	Project Title	Length	Total Award
Avenue of Life	Embed Family & Child Mental Health Support into Case Mgt.	1 Year	\$50k
Community Assistance Council	CAC Capacity Building	3 Years	\$180k
Center School District	Conscious Discipline Training	3 Years	\$150k
EarlyStART	EarlyStART Leadership	3 Years	\$45k
HorsePower	Expanding H.E.L.P.	1 Year	\$32k
Jewish Vocational Services	JVS Organizational Capacity Building	3 Years	\$275k
Paws & Pals	Pawsitive Actions make Wise Students	2 Years	\$100k
Raytown Public School	Trauma Smart Training	1 Year	100k
restart, Inc.	Strategic Planning	3 Years	\$225k
SparkWheel, Inc	Igniting Hope through SparkWheel	2 Years	\$26k
Urban Ranger Corps	URC Strategic Planning Project	1 Year	\$45k
WeCode KC	Mental Health Awareness Program	3 Years	\$150k

Capacity Building Funding	Totals
Current	\$1.4M
Prior	\$5.5M
Cumulative	\$6.7M

A motion was made to approve the Capacity Building Award Slate for funding to begin on July 1, 2024, with a total not to exceed \$5.5M over 3 years.

First: Dir. Morgan
Aye: 5

Second: Dir. Harris
Nay: 0

Motion: Approved

D. Core Funding Calendar Year 2025/2026

Jovanna Rohs, CPO

The LOI (Letter of Intent) closed on April 26th with the fund receiving 108 requests totaling \$70.4M. The CSF program staff will review LOI's with the next step being an invitation to apply extended to partners by June 3, 2024. Partner discussions will occur August-September 2024 with a recommended funding slate brought to the BOD Meeting in October 2024. The anticipated slate for funding is anticipated to total \$33-36M.

V. Strengthening Partners Rob Whitten CEO

A. Partner Survey

CSF launched two partner surveys last month. The Fund received 43 responses to Survey One, which asked questions on a wide range of CSF operations, and 5 responses to Survey 2, which allowed for anonymous feedback. Mr. Whitten advised that past survey responses from partners have been around 65%, while this survey had about a 45% response rate. The staff will review and use feedback to bring ideas and concerns forward.

VI. Honoring Community Rob Whitten, CEO

A. NACA (Network Against Child Abuse)

The Fund was a Platinum sponsor of this event hosted on April 29th, 2024.

B. Mental Health KC Conference

The Fund is a Gold sponsor of the annual Mental Health KC Conference, which will be held at Johnson County Community College on May 23rd & 24th, 2024. The organizers' goal is to have close to 1000 attendees at this conference.

C. Children's Services Community Assessment

Jane Mosley, Director of Impact is working on an RFP (Request for Proposal) for the internal support needed for a community assessment to gather data. Some of the goals of the assessment are to get a baseline of the state of children in Jackson County along with assessing the current systems and climate for children's mental and emotional health. This will include looking at data from various surveys, interviews, and reports. The goal of this project is to provide direction in setting future funding priorities with empirical research to back up the Fund's allotted resources and partners. Any cost associated with this task is factored into the Consultant line of the CSF budget.

D. 2023 Impact Report

The impact report will go live digitally this week. The report is being printed as well. The report includes CSF Board and Staff along with how dollars were spent (organizations and number of children served), and 2023 financial information.

E. CSF Community Room Use

Since last meeting we have had 6 partners use the room for various events, such as volunteer appreciation banquets, board meetings, and staff training. The room is getting increased interest and at times we have multiple requests on the same day. The Community Room will be used internally for Partner Conversations between August 7th and September 20, 2024.

VII. Optimize Organization Rob Whitten, CEO

A. Organizational Updates

i. Grant management software

CSF staff is meeting weekly with Fluxx implementation team to start process of mapping processes, building out portal, blueprint planning, and training staff.

ii. OMNI Update

HR Consultant with OMNI, Tom Nagel is working with staff reviewing onboarding forms such as I-9 documents. The consultant will work with Fund CEO to construct job descriptions for all staff. Employee training, performance plans/management and employee handbook are some of the upcoming topics for the HR consultant. Fifteen hours per month is what Fund is contracted for with OMNI and the hours will be used this year for various needs.

iii. Board Survey

Mr. Whitten is meeting with the Board Chair and Vice Chair this month to discuss the board survey and feedback. There was a 100% completion rate from the CSF Board. CEO will bring back some ideas/topics to June board meeting. Rob and Jessica had a conversation with a potential board candidate. There are two open spots currently on CSF board.

iv. KC Strong Fund

Rob discussed some of the media concerns regarding lack of distribution of funds for the incident that occurred in February. Mr. Whitten advised he had a meeting with United Way to discuss use, allotment of funds and reporting. United Way plans to bring funding slate recommendations to their board meeting in June with the goal for funds to start being dispersed by July. CSF contributed \$75k toward the KC Strong fund post Super Bowl parade.

VIII. Old/New Business

Amy Harris- Vice-Chair

None noted.

IX. Director and Guest Comments

Amy Harris, Vice-Chair

Director Morgan thanked CSF program staff for their work in support of the Capacity Building awards that were approved at this meeting.

X. Adjournment

The meeting was adjourned at 3:25pm

Respectfully submitted: Kia Cannon



Judy Morgan, Secretary