



CHILDREN'S
SERVICES
FUND
OF JACKSON COUNTY

Board of Directors' Meeting Minutes

CSF Community Room
2345 Grand Blvd, 14th Floor, Kansas City, MO 64108
Thursday, October 17, 2024 - 2:30 p.m.

Board Members Present:

Jessica Ramirez (Chair)
Amy Harris (Vice-Chair)
Judy Morgan (Secretary)
Brian Kaberline
Monica Meeks

Staff Present:

Rob Whitten (CEO)
Russell Anderson
Kia Cannon
Shannon Dupree
Jane Mosley
Celeste Ortiz
Katherine Rivard
Jovanna Rohs
Moji Shogbamimu

Guests/ Affiliations:

Tammy Buckner WeCode KC
Carolyn Dreiling, Great Jobs KC
Lindsey Ferrell, Sherwood Autism Center
Krista Hurd, Community LINC
Courtney Knipp, LFCS
Karen Pahls, The Family Conservancy
Jonathan Roberts, restart
Emma Sexton, Children's Mercy Hospital
Tiffany Stanley; Synergy Services
Naomi Thompson, Peace Partnership
Eric Williams, Calvary Community Outreach
Sharmelle Winsett, WeCode KC

Cheryl Costabile, KVC- Niles
Michael Duncan, Seton Center
Chelsea Fernandez, Seton Center
Jim Giles, University Health
John Maloney, Grandview Assistance
Anne Rauth, Peace Partnership
Stephanie Scott, Seton Center
Louisa Spangler, Hope House
Casey Thomas, The Family Conservancy
Kia Walsh, Sherwood Autism Center
Michael Wilson, Community LINC

I. Call to Order

Jessica Ramirez, Chair

The board meeting for the Children's Services Fund of Jackson County (CSF) was called to order at 2:31p.m.

II. CSF Board Roll Call/Guest Introductions Jessica Ramirez, Chair

Roll call was taken, and guests were invited to introduce themselves.

III. Review and Approval of Meeting Minutes Jessica Ramirez, Chair

- A Dir. Ramirez called for a motion to approve or make comments regarding changes to the September 19, 2024, board meeting minutes circulated in the board packet. There were no changes forthcoming.

A motion was made to approve the September 19, 2024, board meeting minutes.

First: Dir. Morgan Second: Dir. Harris Motion: Approved
Aye: 5 Nay: 0

B. Proposed Agenda Jessica Ramirez, Chair

Director Ramirez informed the board that Aija Morris, the Board Treasurer, resigned this week due to other commitments. Director Ramirez and Mr. Whitten have submitted a nomination for a new board member to the county and are awaiting a response. Mr. Whitten reviewed the residency requirements for board members within the county and emphasized the importance of maintaining a full board for CSF.

IV. Investing in Children Jessica Ramirez, Chair

A Financial Update- Moji Shogbamimu, CFO

1. A review of the financials circulated in the board packet was completed with the following highlights from September 2024.

Revenue

Category	September 2024	YTD	Budget
Tax Revenue Received	\$2.5M	\$25.4M	\$32M
Investment Income	\$10k	\$422k	\$337k
Interest Income			
Total Revenue	\$2.5M	\$25.5M	\$32.3M

Program Support

Category	September 2024	YTD	Budget
Core Funding	\$2.1M	\$12.1M	\$22.3M
Capacity Building	\$576k	\$1.6M	\$3.5M
Collaboration	\$77k	\$2M	\$3M

Community Projects	\$10k	\$126k	\$500k
Program Support (Total)	\$2.8M	\$16M	\$29.3M

Operating & Overhead

Category	September 2024	YTD	Budget
Personnel	\$140k	\$1.2M	\$2.2M
Professional Contracts	\$24k	\$319k	\$441k
Administration	\$4k	\$51k	\$105k
Occupancy	\$16k	\$131k	\$202k
Professional Insurance	\$2k	\$40k	\$49k
Technology	\$300	\$8k	\$22k
Transportation		\$1400	\$7.5k
Depreciation	\$4k	\$32k	\$48k
Operating & Overhead (Total)	\$190K	\$1.8m	3.1m
Total Expense	\$3M	\$18M	\$32.2M

Financial Position as of 9/30/24 YTD

Assets	\$30.4M
Cash	\$7.9M
Investments	\$22.5M
Contracts (2024)	\$12.3M
Capacity Building	\$5.4M
Collaboration	\$6.6M
Net Assets	\$6.1M

2. 2024 Budget Amendment.

As requested by the Board during the September 2024 meeting, the budget has been amended for those line items that were expected to exceed budget by year end. Amendments were made within standing budget categories so that overall expense by category was not increased.

Professional Contracts

Expense	2024 Budget	Amendment
Auditing Fees	\$17,5k	\$18k
Granting Services	\$100k	\$185k
Human Resource Services	\$5k	\$24.5k
Consultation-General	\$150k	\$45k

Occupancy

Expense	2024 Budget	Amendment
Furniture	\$5k	\$2k
Property Insurance	\$2k	\$5k

Professional Insurance

Expense	2024 Budget	Amendment
Fidelity	\$19.2k	\$25.1k
Cyber Crime	\$10k	\$4.1k

3. 2025 Budget Projections

Ms. Shogbamimu discussed 2025 budget projections compared to the 2024 budget with the board.

Revenue

Category	2025 Proposed Budget	2024 Budget
Tax Revenue	\$33M	\$32M
Investment Income	\$300k	\$337k
Total Revenue	\$33.3M	\$32.2M

Program Support

Category	2025 Proposed Budget	2024 Budget
Core Funding	\$30.1M	\$22.3M
Capacity Building	\$3M	\$3.5M
Collaboration	\$3M	\$3M
Cultivation	\$855k	
Community Engagement	\$500k	\$500k
Total Program Support	\$38.7M	\$29.3M

4. IRS Form 990

Ms. Shogbamimu advised a copy of the 990 forms had been circulated to the board. Ms. Morgan had an inquiry regarding independent contractors, specifically Fervor marketing. Mr. Whitten explained the contract, work and relationship CSF has with the marketing firm Fervor.

B. CSF Funding Opportunities Judy Morgan, External Affairs Chair/Rob Whitten, CEO
i. Core Funding: Calendar Year 2025/2026

The External Affairs Committee met earlier this week to review staff recommendations for the Core Funding: Calendar Years 2025/2026 opportunity. Summaries of partner projects and a proposed funding slate were circulated with the board packet. The fund initially received 108 LOI's totaling about \$147M in funding requests. Today's action will consider 74 projects from 65 different agencies totaling \$38.9M over two years. The proposed slate is attached to these minutes.

A motion was made to approve the Core Funding Calendar Year slate for 2025-2026 not to exceed \$19,150,147 in Year 1 and \$19,709,637 in Year 2.

First: Dir. Morgan Second: Dir. Meeks Motion: Approved
Aye: 5 Nay: 0

ii. Cultivation Funding

Following the discussion at last month's board meeting regarding the creation of a new funding category entitled "Cultivation", there are six projects being recommended for funding under this category. These 6 projects are from 6 agencies, and total \$1.7M over 2 years. These projects were initially submitted for Core Funding. This Cultivation funding source will provide specific support for emerging agencies/programs and be an asset-based approach that helps build up agencies. The factors considered are impact, size of agency, organization budget, tenure of organization, and potential for future Core Funding. The proposed slate is attached to these minutes.

A motion was made to approve the Cultivation Funding Calendar Year slate for 2025-2026 not to exceed \$855,499 in Year 1 and \$874,217 in Year 2.

First: Dir. Morgan Second: Dir. Meeks Motion: Approved
Aye: 5 Nay: 0

V. Strengthening Partners- Judy Morgan, External Affairs Chair/ Rob Whitten CEO

A Fall Site Visits

The program team is conducting fall site visits now until November. The goal is to identify any barriers and strengthen partnerships. These visits involve meetings with Core and Collaboration partners. With the upcoming implementation of the Fluxx system, site visit information will be documented through a new form in the Fluxx portal. The board expressed interest in seeing partners' work firsthand. In response, the program team proposed arranging a day with 2-5 site visits, allowing board

members to tour partner sites and observe their operations in action. Planning for this event is underway.

VI. Honoring Community- Judy Morgan, External Affairs Chair/ Rob Whitten CEO

A Children's Services Community Assessment

Dr. Mosley advised the assessment is progressing, with all focus groups for this stage completed. Next steps include conducting surveys with agencies and parents/caregivers. A virtual reflection session is scheduled for October 30th allowing stakeholders to review initial findings, provide feedback, and identify any gaps before final data collection. This session will help ensure the assessment fully captures relevant insights as it moves toward completion.

VII. Optimize Organization- Amy Harris, Internal Affairs Chair/Rob Whitten, CEO

A Organizational Updates

1. Grant management software- Celeste Ortiz, Contract Administrator

The Fluxx grant management software, in development since April. will manage applications, billing, and reporting. Three of four data migrations are complete, with the final migration expected by the end of October. Applications, reports, and reviews have been built and are in testing. while the partner budget component is still under development. The team aims for a December 1 go-live date, but may adjust if further testing is needed to ensure a smooth transition.

2. HR Engagement

Mr. Whitten provided an update on the engagement with OMNI for HR services. While some deliverables were delayed or lost in transition with former OMNI representative, the company will continue finalizing key documents and verifying personnel files for consistency.

3. Conflict of Interest Disclosure

Mr. Whitten advised board members they are receiving the 2024 conflict of interest declaration forms today. Members are asked to review and disclose any potential conflicts with partnering agencies.

VIII. Old/New Business

Jessica Ramirez-Chair

None noted.

IX. Director and Guest Comments

Jessica Ramirez-Chair

None noted.

- X. Closed Session- CEO Performance Evaluation, Partner Contracting Issue
The following motion was made:
"I move that this meeting be closed, and all the records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under RSMO Section 610.021, subsection 13, for the purpose of discussing the CEO performance evaluation and a partner contracting issue."

First: Dir. Morgan
Aye: 5

Second: Dir. Kaberline
Nay: 0

Motion: Approved

The meeting was closed at 3:18pm on October 17, 2024.

The meeting came out of closed session at 4:24pm on October 17, 2024.

- XI. Adjournment
The meeting was adjourned at 4:25pm.

Respectfully submitted' Kia Cannon

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Core Funding Approved Slate 2025-2026

AGENCY	YEAR1	YEAR2	AMOUNT
Ability KC	\$295,914	\$304,822	\$600,736
Amethyst Place	\$650,000	\$650,000	\$1,300,000
Avenue of Life	\$318,000	\$363,900	\$681,900
Big Brothers Big Sisters of Greater Kansas City	\$107,830	\$113,222	\$221,052
Boys & Girls Clubs of Greater Kansas City	\$207,000	\$217,350	\$424,350
Bridge Leadership Academy	\$85,000	\$99,000	\$184,000
Calvary Community Outreach Network	\$140,184	\$121,488	\$261,672
Camp Encourage	\$9,400	\$12,700	\$22,100

Catholic Charities of Kansas City-St. Joseph	\$225,000	\$225,000	\$450,000
Child Abuse Prevention Association	\$464,976	\$484,992	\$949,968
Child Protection Center, Inc.	\$187,151	\$195,889	\$383,040
Child Protection Center, Inc.	\$244,745	\$254,863	\$499,608
Children's Center for the Visually Impaired	\$251,769	\$251,769	\$503,538
Children's Mercy Hospital	\$350,000	\$350,000	\$700,000
Children's Mercy Hospital	\$364,000	\$364,000	\$728,000
Community Assistance Council	\$146,892	\$155,904	\$302,796
Community LINC	\$183,600	\$192,780	\$376,380

Community Services League	\$90,000	\$95,000	\$185,000
Community Services League	\$450,000	\$475,000	\$925,000
Cornerstones of Care	\$355,948	\$366,182	\$722,130
Della Lamb Community Services	\$225,000	\$225,000	\$450,000
Down Syndrome Innovations	\$175,000	\$200,000	\$375,000
Drumm Center for Children, Inc	\$222,705	\$243,067	\$465,772
Drumm Center for Children, Inc.	\$370,000	\$388,500	\$758,500
Easterseals Midwest	\$212,812	\$228,180	\$440,992
Empowering Parents KC	\$182,250	\$182,250	\$364,500

Evangelical Children's Home dba Every Child's Hope	\$750,000	\$750,000	\$1,500,000
First Call Alcohol/Drug Prevention & Recovery	\$221,965	\$221,980	\$443,945
Foster Adopt Connect	\$285,000	\$285,000	\$570,000
Foster Adopt Connect	\$441,000	\$441,000	\$882,000
Front Porch Alliance	\$315,000	\$330,000	\$645,000
Gilda's Club Kansas City	\$14,620	\$15,351	\$29,971
Greater Impact	\$95,000	\$95,000	\$190,000
Grandview Assistance Program	\$75,000		\$75,000
Hillcrest Ministries of MidAmerica, Inc., dba Hillcrest Transitional Housing	\$240,350	\$248,308	\$488,658
Hope House, Inc.	\$317,622	\$317,973	\$635,595

Hope House, Inc.	\$188,250	\$195,000	\$383,250
Jackson County CASA	\$350,000	\$450,000	\$800,000
Jackson County CASA	\$250,000	\$350,000	\$600,000
Jewish Family Services	\$149,940	\$168,000	\$317,940
Jewish Vocational Service Bureau of Kansas City	\$525,000	\$525,000	\$1,050,000
Kansas City Autism Training Center	\$377,760	\$426,500	\$804,260
Kansas City Hospice & Palliative Care	\$200,000	\$200,000	\$400,000
KC Healthy Kids	\$138,000	\$142,140	\$280,140
Lutheran Family and Children's Services of Missouri	\$150,000	\$150,000	\$300,000

Mattie Rhodes Center	\$194,500	\$207,000	\$401,500
Metro Lutheran Ministry	\$170,000	\$170,000	\$340,000
MOCSA Metropolitan Organization to Counter Sexual Assault	\$360,000	\$378,000	\$738,000
Mother's Refuge	\$378,000	\$378,000	\$756,000
Mother's Refuge	\$107,340	\$107,326	\$214,666
Newhouse	\$275,000	\$275,000	\$550,000
Niles Home for Children dba KVC Niles	\$157,500	\$157,500	\$315,000
Nurture KC	\$575,000	\$575,000	\$1,150,000
Our Spot KC	\$296,565	\$311,393	\$607,958

Paws & Pals	\$247,500	\$247,500	\$495,000
Peace Partnership	\$130,000	\$0	\$130,000
Police Athletic League of Kansas City, Inc.	\$184,000	\$184,000	\$368,000
REHOPE	\$330,000	\$330,000	\$660,000
restart, Inc.	\$490,445	\$490,445	\$980,890
restart, Inc.	\$250,000	\$250,000	\$500,000
River of Refuge	\$75,000	\$75,000	\$150,000
Saint Luke's Hospital of Kansas City dba Crittenton Children's Center	\$331,788	\$344,368	\$676,156
Serve the World Charities, Inc.	\$468,222	\$468,222	\$936,444

Sheffield Place	\$183,425	\$221,705	\$405,130
Sherwood Autism Center	\$85,249	\$75,834	\$161,083
Swope Health Services	\$109,000	\$201,681	\$310,681
The Children's Place, Inc.	\$665,430	\$703,053	\$1,368,483
The Family Conservancy	\$500,000	\$500,000	\$1,000,000
The Kansas City Black Mental Health Initiative	\$96,250	\$96,250	\$192,500
University Health	\$342,750	\$342,750	\$685,500
WeCode KC	\$173,500	\$173,500	\$347,000
Wildwood Outdoor Education Center	\$174,000	\$174,000	\$348,000

Wonderscope Children's Museum	\$100,000	\$100,000	\$200,000
Youth Ambassadors, Inc.	\$100,000	\$100,000	\$200,000

Cultivation Funding Approved Slate 2025-2026

Children of Homicide Victims	\$149,500	\$156,975	\$306,475
Children of Incarcerated Parents	\$106,000	\$106,000	\$212,000
Kansas City Scholars dba Great Jobs KC	\$174,999	\$174,992	\$349,991
Seton Center	\$225,000	\$236,250	\$461,250
Transformation Visitation Home	\$100,000	\$100,000	\$200,000
Urban Rangers Corps	\$100,000	\$100,000	\$200,000