

CSF Core Funding Frequently Asked Questions (FAQ)

General Information

What is the Children's Services Fund (CSF)? The Children's Services Fund provides financial support to organizations that promote kids' mental health and social-emotional well-being in Jackson County.

Who does CSF serve? CSF serves children and youth from birth through age 19 who are residents of Jackson County.

What services are included in CSF core funding? CSF funds services focused on mental health and social-emotional well-being, including:

Service Area	Description
Counseling and Assessment	Supportive services promote the well-being of children and families with psychological evaluations, mental health screenings, therapy, and therapeutic case management.
Crisis Intervention	Short-term acute mental health services that stabilize the child, reduce crisis intensity, connect the family with resources, and help return the child to a pre-crisis state.
Family Support Interventions	Home and community-based services that provide integrated support for children and their caregivers, both together and through child-focused approaches that build protective factors, enhance stability, and support the well-being of the whole family.
Outpatient Psychiatric Treatment	Children receive comprehensive psychiatric services from evaluation and diagnosis to treatment and medication management.
Outpatient Substance Use Treatment	Children and families receive outpatient substance use services, including education, early interventions, counseling, treatment, recovery plans, and aftercare support.
Prevention	Services to help children learn coping strategies, strengthen relationships with positive adults and their wider communities, and build life-long social-emotional and personal safety skills.
Respite Care	Provides temporary care for children to offer relief to caregivers, proactively or during periods of crisis or stress, thereby preserving the family unit.
Supports for Teen Parents	Young parents develop positive parenting skills, receive counseling and behavioral health supports, and receive resources and referrals.
Temporary Shelter	Children experiencing abuse, neglect, homelessness, or other housing barriers can live in a safe, stable environment for up to 30 days with supportive services.
Transitional Living	Provides safe living arrangements, counseling, and essential support to help older youth and families with children transition to stable housing

Why did the service area descriptions change?

Earlier this year, CSF convened partners to refine and refresh the service area descriptions. Information gathered during this convening was used to clarify what is included in each service area. Also, three service area names were refreshed.

- Individual, Group, and Family Counseling is now Counseling and Assessment
- Home and Community-Based Intervention is now Family Support Interventions
 - Focus is on what is taking place rather than where it is taking place
- Services to Teen Parents is now Supports for Teen Parents

Our project was connected to the Home and Community-Based Intervention service area.

Which service area should we use now?

Focus on the services provided rather than their location. The service area descriptions will help to align your project with the most appropriate primary service area.

Funding Opportunities

What is Core Funding? Core Funding is the primary way CSF invests in the mental health and emotional well-being of Jackson County children. Organizations can apply for funding during two cycles:

- **Academic Year:** July 1 – June 30
- **Calendar Year:** January 1 – December 31

What is the maximum funding amount? CSF considers investing up to \$750,000 annually in a single organization. Organizations can submit one or two requests per funding cycle, but the total request cannot exceed \$750,000 per year.

What is the duration of Core Funding contracts? Contracts are awarded for a two-year cycle.

Is a cash match required for funding? No, there is no longer a cash-match requirement; however, organizations should consider their agency's annual budget and other funding sources when preparing their CSF budget request.

Eligibility

Who is eligible to apply for CSF funding? Organizations must:

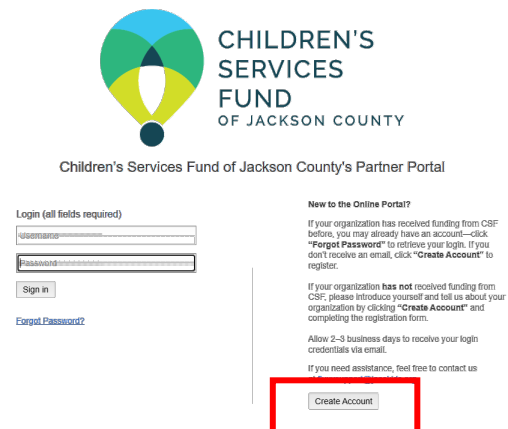
- Be a Missouri nonprofit or government entity certified or licensed in Missouri to provide funded services (if applicable).
 - Be in "good standing" regarding Jackson County taxes. A tax clearance waiver or a Jackson County Certificate of Compliance is required. More information on the Jackson County Certificate of Compliance can be found here:
(<https://www.jacksongov.org/Government/Departments/Compliance-Review-Office/Certificate-of-Compliance>)
 - Maintain client confidentiality and provide services regardless of race, religion, ethnicity, sex, sexual orientation, gender identity, national origin, or disabling condition.
 - Screen employees and volunteers who provide services directly to children and youth.
 - Use CSF funds for secular, public benefit programming.
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Application Process

How do I apply for funding? Applications are submitted via the Fluxx Partner Portal at jacokids.fluxx.io.

How do I get a Fluxx account?

- Navigate to the CSF Fluxx Partner Portal—jacokids.fluxx.io
- Click on the 'Create Account' button



CHILDREN'S SERVICES FUND OF JACKSON COUNTY

Children's Services Fund of Jackson County's Partner Portal

Login (all fields required)

Username:

Password:

[Forgot Password?](#)

New to the Online Portal?

If your organization has received funding from CSF before, you may already have an account—click **"Forgot Password"** to retrieve your login. If you don't receive an email, click **"Create Account"** to register.

If your organization **has not** received funding from CSF, please introduce yourself and tell us about your organization by clicking **"Create Account"** and completing the registration form.

Allow 2-3 business days to receive your login credentials via email.

If you need assistance, feel free to contact us

What is the timeline for the Academic Year Core Funding process?

- **November 3, 2025:** Letter of Intent (LOI) opens
- **November 25, 2025:** LOI due
- **December 15, 2025:** Invitation to apply sent
- **January 23, 2026:** Full project proposal due
- **February 16 – March 13, 2026:** Partner conversations
- **April 6, 2026:** External Affairs slate discussion
- **April 17, 2026:** Funding decisions announced

What is included in the Letter of Intent (LOI)? The LOI includes:

LOI Item	Content
Eligibility Checklist	Yes/No responses to eligibility questions
Organization Overview	Information pulled in from Fluxx registration.
Project Title	Provide a brief descriptive name of the project.
Amount Requested	Enter the amount requested by year.
Primary Service Area	Choose the primary service area for the project and describe how the proposed project aligns with the primary service area.
Area of Impact	Choose either Prevention or Resilience
Proposed CSF Activity	Choose the Primary Activity for the proposed project.
Desired Outcome	Choose the desired outcome for the proposed project.
Target Population	Describe the target population for the proposed project.
Purpose of the Project	Describe the services that will be provided and how the project focuses on mental health and/or social-emotional well-being.

Can we choose more than one service area?

Only one service area can be chosen as the 'Primary Service Area.' The service area should be representative of the proposed project. The service area narrative may include a description of another service area addressed as part of the project; however, this is not required.

What is included in the full application? The full application includes:

Application Item	Content
Final Requested Amount	Agencies can adjust the requested amount based on feedback from the LOI. The final request cannot exceed the LOI amount.
Project Adjustment Narrative	Describe any adjustments to the project since the LOI was submitted.
Primary Activity	Prepopulated from the application.
Desired Outcome	Prepopulated from the application.
Desired Outcome Narrative	How will you measure progress toward achieving this outcome in the proposed project? Please share details on the specific tools or measures to be used, as well as the frequency of data collection.
Provided Activities and Interventions	Describe the proposed activities and interventions. Includes a description of the staff needed to deploy these activities and interventions.
Setting of Project Services	Specify where the program services will be provided. Include all locations and/or settings.
One/Two sentence Project Summary	Provide a one- or two-sentence statement that summarizes how funds from CSF will impact the target population.
Children and Families Served by Postal Code	Indicate the number of children and families you anticipate will be served in the proposed project by postal code.
Budget for Year 1 and Year 2	Create a budget for the project.

Impact Areas

What are the impact areas for CSF funding?

1. **Prevention:** Programs that build resilience and equip children and families with coping strategies, positive relationships, and life-long social-emotional skills.
 2. **Resilience:** Proven interventions that foster stability, support resiliency, and strengthen mental health for children and families.
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Outcomes

What are the potential desired outcomes for funded projects?

Organizations will choose one of the following outcomes from the CSF Impact Framework. In the full application, organizations are asked to describe how progress on the chosen outcome will be measured.

1. Strengthened mental health, reducing maladaptive symptoms and behaviors.
2. Strengthened protective factors, reducing incidents of abuse and neglect.
3. Increased skills and knowledge around personal safety and social-emotional well-being, leading to safer, healthier, and more fulfilling lives.

Can we choose more than one desired outcome?

Only one desired outcome can be chosen for the proposed project.

Budget

Why is CSF implementing standardization of the service unit components of name, description, and measurement?

CSF is implementing standardization of service unit components to improve alignment and consistency of terminology across our funded partners. Standardization also increases efficiencies in the invoice and reimbursement process. Finally, CSF will be better able to tell the story of the services provided to Jackson County youth and their families.

Do we still set our own unit rate?

While the name, measurement, and description are being standardized, the cost per unit is not. Agencies will utilize the project budget to determine the per-unit cost.

Our project fits in the service area of Prevention. Do we need units of service included in the budget?

The Prevention service area is reimbursed based on actual expenses, so units of service are not required for projects in this service area.

Supporting Documents

What organizational documents are required to be submitted with the full application?

The following supporting documents need to be uploaded to Fluxx as part of the full application.

- Jackson County Tax Clearance or Certificate of Compliance
 - More information on the Jackson County Certificate of Compliance can be found here: (<https://www.jacksongov.org/Government/Departments/Compliance-Review-Office/Certificate-of-Compliance>)
- IRS Tax Determination Letter
- Audit Documents
- Proof of Licensure in Missouri (if applicable)
- Project Specific MOUs (if applicable)

Why do we need a Memorandum of Understanding (MOU) as part of the application?

CSF requires an MOU if the applying agency proposes to provide services to another agency/organization/school system. The MOU verifies there is a committed partnership and clarifies the roles and responsibilities of the partnering agencies. Implementation of the MOU will be contingent on CSF awarding funds.

What is an MOU?

A memorandum of understanding (MOU) is a document that clarifies the project goals, the roles/responsibilities of the participating agencies, and the terms.

What should be included in an MOU?

CSF does not require a specific format for MOUs between participating agencies. An MOU can be bilateral (between two agencies) or multilateral (among more than two agencies).

The components below are examples of what should be included in a Memorandum of Understanding (MOU). The list is not exhaustive; however, it can be used to structure your own MOU.

Purpose & Scope

- Outline the purpose of the MOU and the objectives and goals of the project to be accomplished by the participating parties.
- II. Background
 - Information about the project and the parties involved.
- III. Responsibilities Under this MOU
 - Outline the responsibilities that each party has under this MOU, including financial and/or staffing commitments.
- IV. Terms
 - When the agreement begins
 - Length of the agreement
 - When and/or how any party can terminate or amend the agreement.
- V. Signatures
 - Signatures and contact information of the authorized signatories.

Resources

Missouri Department of Mental Health MOU template

<https://dmh.mo.gov/media/pdf/memorandum-understanding-mou-example>

What is a memorandum of understanding (MOU) and how do you write one?

<https://www.adobe.com/sign/esignature-resources/memorandum-of-understanding.html>

Contact Information

How can I get more information or ask questions about CSF funding? For questions or assistance, visit jacokids.fluxx.io or contact CSF staff directly via email at hello@jacokids.org.

General Reminders

- CSF's funding focus is on mental health and emotional well-being. Proposed projects and outcomes will be reviewed through this lens.
- Open and honest communication is encouraged to ensure effective partnership and support.